



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

AGENDA

SCHOOL BOARD MEETING

June 28, 2016

7:30 p.m.

- I. **Call to Order/Pledge of Allegiance/Roll Call**
- II. **Approval of School Board Meeting Minutes – June 14, 2016** Pages 1-48
- III. **Public Comment**
The public is invited to address the Board at this time. Please sign in on the form provided at the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. **Superintendent’s Report: Review of Pennsylvania Association of School Business Officials (PASBO) Business Office Study**
- V. **Recommendations for Action**
 - A. **Treasurer’s Report and Summary of Fund Disbursements for the month of May.** Pages 49-53

General Fund	\$ 48,026,575.69	
Capital Fund	570,985.32	
Food Service	<u>436,669.38</u>	
TOTAL ALL FUNDS	\$ 49,034,230.39	
 - B. **Approval of Accounts Payable Check Disbursements** Pages 54-64
 - 1. General Fund Dates (June 15, 2016 and June 23, 2016) \$2,144,908.59
 - 2. Capital Fund Date (June 20, 2016) \$1,654,213.78
 - C. **Approve the budgetary transfers for fiscal year 2015-2016 and proceed with preparing any remaining budgetary transfers necessary to finalize the fiscal year 2015-2016 for submission to the Board for approval by October 2016.** Pages 65-68
 - D. **School Board Policies for Approval (second read)** Pages 69-96
 - #137 – Home Education Programs
 - #217 – Graduation Requirements
 - #626 – Federal Fiscal Compliance
 - #626.1 – Travel Reimbursement – Federal Programs
 - #808 – Food Services
 - #827 – Conflict of Interest

The Central Bucks School District is making an audio recording of this meeting and streaming the audio live via the Internet.

- E. Approval of the Personnel Practices and Compensation Plan Between Central Bucks School District and the Act 93 Administrators Effective July 1, 2016 – June 30, 2019.** Page 97
- F. Ratification of Contract Between Central Bucks School District and the Central Bucks Transportation Association Effective July 1, 2016 – June 30, 2020.** Pages 98-100
- G. Personnel Items** Pages 101-104

 - 1. Resignations
 - 2. Terminations
 - 3. Leaves of Absence
 - 4. Appointments
 - 5. Long-Term Substitute Teachers
 - 6. Community School Staff
 - 7. Summer Custodial Staff
 - 8. Summer School Staff
 - 9. Camp Benchmark Staff
 - 10. Extended School Year Program Transportation Staff
- H. Student Items** Page 105

 - 1. Approval of a Foreign Exchange Student at Central Bucks High School – East for the 2016-2017 school year.
 - 2. Approval of a Foreign Exchange Student at Central Bucks High School – South for the 2016-2017 school year.
- VI. Reports and Information** Pages 106-107

 - 1. Semi-Annual Rating of Elementary and Secondary Temporary Professional Employees (2015-2016 – Semester 2).
- VII. Adjournment**

Upcoming Meetings: July 26, 2016
August 23, 2016

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 14, 2016

The Central Bucks Board of School Directors held its meeting on Tuesday, June 14, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:38 p.m., followed by the Pledge of Allegiance.

Mrs. Darcy asked that a moment of silence be observed out of respect for the Orlando shooting victims.

BOARD MEMBERS PRESENT

Beth Darcy – President, John Gamble – Vice President, Sharon Collopy, Meg Evans, Paul Faulkner, Glenn Schloeffel, Karen Smith, Dennis Weldon, Jerel Wohl

ADMINISTRATORS PRESENT

Mr. John Kopicki, Dr. David Bolton, Andrea DiDio-Hauber, Scott Kennedy, David Matyas, Mary Kay Speese

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

Mrs. Darcy announced that the Board met in Executive Session on May 8, 2016 to discuss the Transportation Contract and a student issue, and again tonight before the school board meeting to discuss a personnel issue.

Mrs. Darcy welcomed Mr. John Kopicki, our new Superintendent, to the district.

APPROVAL OF MINUTES

Motion by John Gamble, supported by Dennis Weldon, to approve the minutes of the May 24, 2016 School Board meeting.

Motion Approved 9-0.

PUBLIC COMMENT

Kristin Bartell commented on Linden Elementary School students being separated once they enter middle school. Some neighborhoods attend Lenape Middle School and other neighborhoods attend Holicong Middle School. Ms. Bartell would like the district to consider other options. Shelly Beck spoke in support of the students asking for the elimination of Styrofoam trays in the school cafeterias. She appreciates the support of the Board. Taylor Ailtmar, Aly Logue, Aaron Schoen, and Gabriel Timberg, spoke on the importance of composting and eliminating Styrofoam trays in the school cafeterias. They thanked the Board for their continued support. Shaylan Kolodney commented on composting and the importance of this to the students. She also stated that the reusable lunch boxes have been implemented in the cafeteria, but more education needs to be provided to students since so many of the boxes were tossed away. She thanked the Board for their continued support. Mr. Wohl asked why so many of the reusable boxes were tossed away and what could be done better to get the word out. Ms. Kolodney stated that educating the students would be helpful and that composting has the greater potential. Ms. Smith suggested that this could be discussed at the Communications Committee. Judith Fraivillig spoke in support of the students asking for the elimination of Styrofoam

trays in the school cafeterias and their interest in composting and thanked the Board for their support. She would like to see these topics incorporated into the science curriculum. Julie Lachman, an environmental scientist, provided details about composting and the benefits to the district. She is glad the district is considering composting. Mr. Kopicki thanked the students for speaking before the Board and encouraged them to continue to be involved.

SUPERINTENDENT'S REPORT

CENTRAL BUCKS ART DEPARTMENT

Ms. Deb Thomas, District Art Coordinator, presented a video highlighting the art curriculum throughout all grade levels. Ms. Thomas mentioned that student artwork can be viewed throughout the community at locations such as: the post office, local galleries, the court house, and Doylestown Hospital. Located around the Board Room tonight were various works of art by students that recently were on display at the District Art Show held June 3-5, 2016 at Mill Creek Elementary School. Many art teachers were in the audience and recognized.

SCHOOL BOARD REPORTS

The Communications Committee, Curriculum Committee, Finance Committee, Operations Committee, and Policy Committee notes, as well as the BCIU Board and MBIT Executive Council minutes were mentioned. These notes and minutes are Attachment A.

RECOMMENDATIONS FOR ACTION

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Jerel Wohl, supported by John Gamble, to approve the May 31, 2016 and June 9, 2016 General Fund check disbursements in the amount of \$2,813,555.31; the June 2, 2016 Capital Fund check disbursements in the amount of \$254,734.50; and the May 31, 2016 Food Service Fund check disbursements in the amount of \$5,081.64.

Motion Approved 9-0.

2016-2017 BUDGET RESOLUTIONS

Motion by Dennis Weldon, supported by John Gamble, to approve the below 2016-2017 Budget Resolutions:

- The resolution to adopt the Final Budget for 2016-2017 in the amount of \$318,775,592. (Attachment B).
- The resolution setting the homestead and farmstead real estate tax assessment reduction in the amount of 1,610 which equates to a tax bill discount of \$199.80 after applying a millage rate of 124.1 mills. (Attachment C).
- The tax levy resolution with the real estate tax millage rate at 124.1 mills, (a 0.00% increase), keeping the real estate transfer tax rate at 1%, keeping the earned income tax rate at 1%, and maintaining the electric utility real estate tax. (Attachment D).

Motion Approved 9-0.

DESIGNATION OF DEPOSITORY BANKS FOR THE 2016-2017 SCHOOL YEAR

Motion by Jerel Wohl, supported by Karen Smith, to approve the Designated Depository Bank listing for the 2016-2017 school year.

Name of Institute	General Fund	Food Service	Special Rev. & Activity Accounts	Payroll	Bond Issues & Reserve Accts.	Tax Collectors
Bank of America			X			
Citizens Bank			X			
First National Bank & Trust Company of Newtown			X			
First Niagara Bank	X				X	
First Priority Bank	X					
First Savings Bank of Perkasio			X			
Firsttrust Bank	X					
Fulton Bank			X			
Hatboro Federal Savings	X					
Huntingdon Valley Bank			X			
Multi-Bank Securities	X					
National Penn(BB&T Bank)	X		X			
Noah Bank	X					
PNC Bank			X			
Quakertown National Bank	X				X	
Royal Bank America	X					
Santander Bank	X				X	
TD Bank	X	X	X	X	X	X
Univest Bank & Trust	X		X			
Wells Fargo Bank			X		X	
William Penn Bank	X					
WSFS Bank	X					
Other member FDIC Commercial Banks and Savings and Loan Institutions in Accordance with investment policy	X		X		X	
Pennsylvania School District Liquid Asset Fund recommended Commercial Banks and Savings & Loan Institutes	X				X	
Pennsylvania Local Government Investment Trust recommended Commercial Banks and Savings & Loan Institutes	X					

Motion Approved 9-0.

ARAMARK CONTRACT EXTENSION

Motion by John Gamble, supported by Paul Faulkner, to approve the contract with Aramark Educational Services, LLC to provide food service operations.

Motion Approved 9-0.

Mrs. Darcy and Mr. Gamble thanked Aramark for their support working with the students.

CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by John Gamble, supported by Sharon Collopy, to award a contract to Little Tikes for new playground equipment at Linden Elementary School and Warwick Elementary School in the amount of \$91,548.25. This equipment is available on the NJPA contract.

Mr. Kopicki clarified that the PTO/HSA raised the funds for the playground equipment and that the district is covering the installation cost.

Motion Approved 9-0.

Motion by John Gamble, supported by Sharon Collopy, to remove from the table the recommendation to award a contract to Republic Services/BFI for trash removal services in the amount of \$184,532.69 for the 2016-2017 school year with the option of renewing each year through 2020-2021.

Motion Approved 9-0.

Motion by John Gamble, supported by Paul Faulkner, to award a contract to Republic Services/BFI for trash removal services in the amount of \$184,532.69 for the 2016-2017 school year with the option of renewing each year through 2020-2021.

Mr. Gamble suggested that CB West and Gayman Elementary School be selected to pilot the composting program. Mr. Faulkner stated that since it appears that there is no composting facility nearby does the company or the district set up the composting facility. Mr. Kennedy stated that a lot of research will need to be done over the summer to begin discussing/implementing the program.

Motion Approved 9-0.

SCHOOL BOARD POLICIES FOR FIRST READ

Motion by Dennis Weldon, supported by Meg Evans, to approve for first read, School Board Policy 137 – Home Education Programs and School Board Policy 217 – Graduation Requirements. These two policies were discussed at a previous Board meeting, but after review, Mr. Garton suggested some changes for greater clarity. These policies will be posted on the CBSD website for public review.

Motion Approved 8-1. (John Gamble)

Motion by Dennis Weldon, supported by Karen Smith, to approve for first read, School Board Policy 626 – Federal Fiscal Compliance, School Board Policy 626.1 – Travel Reimbursement – Federal Programs, School Board Policy 808 – Food Services, and School Board Policy 827 – Conflict of Interest. These policies will be posted on the CBSD website for public review.

Motion Approved 9-0.

SCHOOL BOARD POLICY FOR SECOND READ

Motion by Dennis Weldon, supported by John Gamble, to approve School Board Policy 116 – Tutorial Instruction and School Board Policy 127 – Assessment System.

Motion Approved 9-0.

CONSIDERATION OF A SEVERANCE AGREEMENT

Motion by John Gamble, supported by Meg Evans, to approve a severance agreement with employee 5-19.

Motion Approved 9-0.

PERSONNEL ITEMS

Motion by John Gamble, supported by Paul Faulkner, to approve resignations, retirements, terminations, and leaves of absence; appointments, recall from furlough, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, summer custodians, summer IT staff, extended school year program professional and support staff, extended school year program transportation staff, sports camps, and summer fun camp.

Before the vote Mrs. Darcy recognized the following retirees for their years of service to the district. She wished them the best in retirement.

Linda Coym – Basic Skills Assistant

Years in Central Bucks: 14

Original hire date: March 3, 2002

Retirement date: June 15, 2016

Subjects taught or positions held: Basic Skills/Title 1 EA, Educational Assistant

Buildings worked: Pine Run Elementary School

Rita Kenefic – Reading Specialist

Years in Central Bucks: 15

Original hire date: August 29, 2001

Retirement date: June 20, 2016

Subjects taught or positions held: Reading Specialist, Skills for Success Teacher

Buildings worked: Groveland Elementary School, Holicong Middle School

James Rourke – Transportation Assistant

Years in Central Bucks: 19

Original hire date: January 3, 1997

Retirement date: June 15, 2016

Subjects taught or positions held: Educational Assistant-Transportation, Bus

Driver, Van Driver, Substitute Bus Driver

Buildings worked: Transportation Department

Loretta Spanier – Reading Specialist

Years in Central Bucks: 23

Original hire date: September 7, 1993

Retirement date: June 15, 2016

Subjects taught or positions held: Reading Specialist, Instructional Support Teacher

Buildings worked: Cold Spring Elementary School, Linden Elementary School

RESIGNATIONS

Name: Nancy Huber

Position: Swim Program – Central Bucks High School – East

Effective: June 1, 2016

Name: Jennifer O'Reilly
Position: Staff Nurse – Mill Creek Elementary School
Effective: June 6, 2016

Name: Nicholas Robinson
Position: Special Education Assistant – Central Bucks High School – East
Effective: June 3, 2016

Name: Edward Sherretta
Position: Director of Information Technology – Educational Services Center
Effective: March 31, 2016

RETIREMENTS

Name: Linda Coym
Position: Basic Skills Assistant – Pine Run Elementary School
Effective: June 15, 2016

Name: Rita Kenefic
Position: Elementary Reading teacher – Groveland Elementary School
Effective: June 20, 2016

Name: James Rourke
Position: Transportation Assistant – Transportation Department
Effective: June 15, 2016

Name: Loretta Spanier
Position: Reading Specialist – Cold Spring Elementary School
Effective: June 15, 2016

TERMINATIONS

Name: James Smith
Position: Custodian – Linden Elementary School
Effective: June 2, 2016

LEAVES OF ABSENCE

Kristine Babiak Custodian – Central Bucks High School – South
May 24, 2016 - TBD

Ashley Cumberland Elementary teacher – Barclay Elementary School
August 29, 2016 – November 25, 2016

Kathy Dando Before/After School Program – Butler Elementary School
May 23, 2016 – TBD

Robert Gottshall Bus Driver – Transportation Department
May 13, 2016 - TBD

Katherine Finkbeiner (.5 FTE) Elementary teacher – Jamison Elementary School
2016-2017 school year

Megan Hanson (.67 FTE) English teacher – Central Bucks High School – West
2016-2017 school year

Danielle Kerins Art teacher – Lenape/Tamanend Middle Schools
August 29, 2016 – January 25, 2017

Robin Lincow (.5 FTE) Elementary teacher – Mill Creek Elementary School
2016-2017 school year

Izabella Mazzenga Art teacher – Bridge Valley Elementary School
October 8, 2016 – January 25, 2017

Mary Pellegrino Special Education teacher – Tohickon Middle School
May 16, 2016 – June 16, 2016

Kirsten Siliani Special Education teacher– Central Bucks High School – East
August 29, 2016 – November 18, 2016

Cathy Slack Building Computer Specialist – Educational Services Center
May 31, 2016 – TBD

Caryn Trotter Staff Nurse–Bridge Valley Elementary/Central Bucks High School – West
May 23, 2016 – TBD

Jillian Von Vital (.5) Elementary teacher – Pine Run Elementary School
2016-2017 school year

APPOINTMENTS

Name: Roseann Burns
Position: (.44 FTE) Temporary Duty Assistant – Bridge Valley Elementary School
\$12.26 per hour
Effective: May 20, 2016

Name: Lisa Ann Costantini
Position: Assistant Director of Transportation – Transportation Department
\$81,861
Effective: July 1, 2016

Name: Erika Fellman
Position: Office Clerk (Guidance) – Central Bucks High School – West
\$12.63 per hour
Effective: August 31, 2016

Name: Michaela Holcombe
Position: Personal Care Assistant – Kutz Elementary School
\$12.26 per hour
Effective: May 23, 2016

Name: Susan Mattes
Position: Transportation Supervisor – Transportation Department
\$72,612
Effective: July 18, 2016

RECALL FROM FURLOUGH

Name: Timothy Foster
Position: (1.0 FTE – PE - Professional Employee) Physical Education teacher – Bridge Valley
\$61,979 (M+0 credits, Step 4)
Effective: August 29, 2016

LONG-TERM SUBSTITUTE TEACHERS

Name: Amanda Bech
Position: Mathematics teacher – Central Bucks High School – South
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Dylan Caprio
Position: Special Education teacher – Central Bucks High School – South
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Deborah Collins
Position: Elementary teacher – Warwick Elementary School
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Justin Leshner
Position: Elementary teacher – Titus Elementary School
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Victoria Prendergast
Position: Social Studies teacher – Holicong Middle School
\$45,024 (B+0 credits, Step 1)
Effective: January 19, 2016 until the end of the 2015-2016 school year

Name: Shainey Riley
Position: (.8 FTE) Health/Physical Education teacher – Tohickon/Holicong/Lenape
\$59,027 (M+0 credits, Step 4)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Danielle Scicluna
 Position: Art teacher – Holicong Middle School/East/South High Schools
 \$48,206 (B+0 credits, Step 3)
 Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Nicole Walker
 Position: Elementary teacher – Groveland Elementary School
 \$48,206 (B+0 credits, Step 3)
 Effective: August 29, 2016 until the end of the 2016-2017 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Melissa Chizik
 Position: Elementary teacher – Titus Elementary School
 \$150 per day
 Effective: May 16, 2016

Name: Elizabeth Decembrino
 Position: Elementary teacher – Cold Spring Elementary School
 \$150 per day
 Effective: May 19, 2016

Name: Judith Filips
 Position: Special Education teacher – Tohickon Middle School
 \$150 per day
 Effective: May 20, 2016

Name: Amy Freeman
 Position: Art teacher – Groveland Elementary School
 \$150 per day
 Effective: May 19, 2016

Name: Kelly Keck
 Position: Librarian – Kutz Elementary School
 \$150 per day
 Effective: May 24, 2016

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Alison Bongiorno	(.85 TPE) Art/Gifted Tohickon \$38,271	(.85 TPE) Art/Gifted (.1 LTS) Art/Gifted Tohickon \$42,991	8/29/16
Adam Controy	Elementary teacher Bridge Valley No Change In Salary	QUEST teacher Kutz No Change In Salary	7/1/16

Laura Fornwald	Elementary teacher Warwick No Change In Salary	QUEST teacher Doyle/Bridge Valley No Change In Salary	7/1/16
Ellen Gebler	Elementary teacher Butler No Change In Salary	QUEST teacher Jamison No Change In Salary	7/1/16
Michael Gruver	(1.0 FTE) Music teacher Cold Spring/Titus No Change In Salary	(.4 FTE) Dept Coordinator (.6 FTE) Music teacher Cold Spring/ESC No Change In Salary	7/1/16
Kim Hein	(.68 TPE) Family/Consumer Sciences \$33,284	(.68 TPE) Family/Consumer Sciences (.17 LTS) Family/Consumer Sciences \$43,483	8/29/16
Angela Hendershot	(1.0 FTE) Health/PE teacher Gayman/Pine Run No Change In Salary	(.4 FTE) Dept Coordinator (.6 FTE) Health/PE teacher Buckingham/Barclay No Change In Salary	7/1/16
Dianna Koziatek	(.98 FTE) PCA West \$12.26 Per Hour	(1.0 FTE) PCA West \$12.26 Per Hour	6/1/16
Rebecca Meidt	(.5 TPE) Family/Consumer Sciences \$22,505	(.5 TPE) Family/Consumer Sciences (.5 LTS) Family/Consumer Sciences \$47,222	8/29/16
Carol Parsons	(Temp) Custodian Facilities No Change In Salary	(Perm) Custodian - Floater Various No Change In Salary	5/23/16
Susan Perez	Administrative Secretary Lenape \$15.76 Per Hour	General Secretary Administrative Services Ctr \$14.01 Per Hour	5/23/16
Joseph Saile	Building Utility Groveland \$17.25 Per Hour	Head Custodian Groveland \$20.03 Per Hour	7/1/16
Robert Sidelinker	Elementary teacher Warwick No Change In Salary	QUEST teacher Warwick No Change In Salary	7/1/16

Colleen Walsh	General Secretary Educational Services Center \$14.15 Per Hour	Principal Secretary Pine Run \$20.93 Per Hour	7/1/16
Laura Wodock	(.89 TPE) Biology teacher East \$46,982	(.89 TPE) Biology teacher (.11 LTS) Biology teacher South/East \$48,206	8/29/16

COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Kelli Fitzpatrick	Assistant Swim Coach	\$13.90/hour
Shannon Fox	Assistant Swim Coach	\$13.90/hour
Stephanie Nickerson	Assistant Swim Coach	\$13.90/hour
Caroline Stim	Student Swim Instructor	\$ 8.40/hour

SUMMER CUSTODIANS

Summer Custodian Re-Hires

Wade, Garrett	6/20/16	\$10.50	40/week
Moffat, Connor	6/20/16	\$10.50	40/week
Trask, Connor	6/20/16	\$10.50	40/week
Naessens, Austin	6/20/16	\$10.50	40/week

Summer Custodians New Hires

Baron, Matt	6/20/16	\$10.10	32/week
Clothier, Dave	6/20/16	\$10.10	40/week
Drew, Brendan	6/20/16	\$10.10	40/week
Dunton, Bryan	6/20/16	\$10.10	32/week
Ewald, Jen	6/20/16	\$10.10	32/week
Haegele, Chad	6/20/16	\$10.10	32/week
Gallagher, John J.	6/20/16	\$10.10	40/week

SUMMER IT STAFF

Summer Re-Hire for IT Workers

Villa, Gabrielle	6/15/16	\$10.50	37.5/week
------------------	---------	---------	-----------

EXTENDED SCHOOL YEAR PROGRAM – JUNE 20-AUGUST 4, 2016

C.B.East Head Teachers 7:30-2:00 (plus as needed) \$36/HR

Castor, Kelly
McGinty, Paul

Mill Creek Elementary Head Teacher 8:30-3:00 (plus as needed) \$36/HR

Summers, Jenn

C.B. East Staff Nurses 7:30-2:00 \$22/HR

Dry, Deneen
Raguz Laura

Mill Creek Elementary Staff Nurses 8:30-3:00 \$22/HR

Larkin, Claudia
Miller, Linda
Sharp-Thatcher, Sally
Nurse Sub \$22/HR
Kelly, Sheila

Mill Creek Elementary Speech 8:30-3:00 \$43.17

Goldburd, Elina
Gordon, Carrie
Rothstein, Michele
Sand, Stacey

EXTENDED SCHOOL YEAR PROGRAM

CB East Teacher June 20- August 4, 2016 7:30-2:00 \$32.64/hour

Ball, Michelle
Beyerle, Greg
Camburn, Jill
Coyle, Sarah
Davis, Jen
Fili, Vince
Fisher, Ashley
Francescangeli, Matthew
Grow, Tara
Hosler, Bryant
Irwin, Tom
Kazatsky, Randee
Kazatsky, Alison

Kollock, Bill
Kramer, Abbey
LaBonte, Jaime
Littley, Kristen
Ratmansky, Lynn
Siliani, Kirsten
Siliani, Steve
Spiece, Lauren
Thompson, Cory
Walbrandt, Lindsay
Weber, Danielle
Woodbury, Alexis

Mill Creek Elementary Teachers June20-August 4, 2016 8:30-3:00 \$32.64

Basgil, Megan
Bova, Francesca
Brandecker, Nicole
Caprio, Dylan
Creighton, Danielle
Davis, Kelsey
Del Casale, Elise
Doyle, Mary
Fay, Meredith
Fiesser, Joanna
Forgeng, Karen
Godwin, Marierose
Hennessy, Collette
Johnston, Katie
Kolokithias, Angelica
Kreiensteck (Martin), Lacey
Lynn, Alyssa

Mautz, Mallory
McCarty, Rebecca
O'Connell, Shannon
Pickford, Laura
Santini, Matt
Saylor, Catherine
Strasburg, Emily
Szwec, Jenn
Taylor, Mellany
Thompson, Kiera
Towle, Lisa
Treon, Meg
Walls, Brianna
Walter, Amanda
Young, Jaclyn
Zolnierz (Rotzell), Danielle

EXTENDED SCHOOL YEAR PROGRAMC.B. East Support June 20-August 4, 2016 Hours: 7:45-1:45 \$14.93/hour

Andress, Eric	Kuntzmann, Laura
Axenroth, Annie	MacCarter, MaryAnne
Bennett, Sharon	McKelvey, Damien
Chapman, Elizabeth	Messa, Sean
Clark, Cindy	Miller, Lori
Clark, Donna	Muro, Cheryl
Corson, Jessica	Nolan Lehr, Tracey
Davis, Diane	Pavlik, Tracy
Deming, Nicole	Martin, Cheryl
DiMarco, Donna	Roth, Tracey
Dyal, Naleena	Russell, Sandra
Francescangeli, Matthew	Spangler, Ryan
Fredendall, Tracey	Thurber, Debbie
Gale, Stephanie	Turchick, Mary Beth
Gargiule, Donna	Vassalluzzo, Ellen
Gavin-Meisenzahl, Susan	Vuocolo, Kristie
Good, Bradley	Walter, Dana
Graves, Priscilla	White, Lisa
Gregoire, Jane	

Mill Creek Elementary Support June 20-August 4, 2016 8:45-2:45 \$14.93 /hour

Allison, Susan	Kazokas, Danielle
Amelung, Andrea	Kilgore, Jayme
Baker, Paula	Landis, Allison
Basalik, Clinton	Landis, Susan
Belcastro, Taylor	Lykon, Kolby
Bentz, Nancy	Lynch, Mackenzie
Berry, Cathleen	Mallett, Thomas
Bilotti, Susan	Malloy, Carolyn
Bilsland, Gail	Murphy, Kathy
Braun, Chelsea	Oleykowski, Michelle
Bumeder, Patricia	Prieto, Renee
Casselli, Samantha	Regensburg, Karl
Chiaravallotti, Pat	Regensburg, Barbara
Cross, Cynthia	Rice, Amy
Diringer, Donna	Riegel, Allie
Doh, Kerry	Riland, Melanie
Ernst, Michele	Roberts, Kevin
Falato, Nicole	Rosenbaum, Sondra
Ford, Renee	Rothenberger, Lisa
Ford, Dalton	Rumpf, Susan
Frankenfield, Tracie	Sarantschin, Jill
Gilbert, Ian	Spragis, Cathryn
Hansell, Nate	Stedge, Cynthia
Hetrick, Jennifer	Van Camp, Debra

Hughes, Anna
Hunter, Laurie
Jones, Linda
Karras, Tasso

Walter, Ashley
Wiener, Heather
Zelevnik, Lauren

EXTENDED SCHOOL YEAR PROGRAM - TRANSPORTATION STAFF (6/27/16-8/19/16)

<u>Name</u>	<u>Position</u>	<u>Rate</u>
DOVIDIO, BARBARA	DRIVER	\$21.10
KROLL, CHARLES G.	DRIVER	\$21.10
MOYER, BARBARA	DRIVER	\$21.10
ROGERS, RAYMOND	DRIVER	\$21.10
A'HARRAH, GAYLE	DRIVER	\$20.85
BAKER, THOMAS	DRIVER	\$20.85
BEAVER, CHARLES	DRIVER	\$20.85
BROWN, ROBERT	DRIVER	\$20.85
COLBETH, CATHY	DRIVER	\$20.85
HERION, GEORGE	DRIVER	\$20.85
KIRNER, DONNA	DRIVER	\$20.85
KOBAL, AMY	DRIVER	\$20.85
LACEY-OSLER, ELIZABETH	DRIVER	\$20.85
LATCHUM, AMANDA	DRIVER	\$20.85
MENDENHALL, CHARLES	DRIVER	\$20.85
OVERINGTON, MARTIN	DRIVER	\$20.85
RYAN, MARTIN	DRIVER	\$20.85
SHULL, TINA	DRIVER	\$20.85
STRATTON, HOWARD	DRIVER	\$20.85
WALSH, JOAN	DRIVER	\$20.85
WETHERILL, ARLENE	DRIVER	\$20.85
WHITEMAN, JOHN	DRIVER	\$20.85
BEAHM, THOMAS	DRIVER	\$20.35
DUFFIELD, JOANNE	DRIVER	\$20.35
GRABER, GUENTHER	DRIVER	\$20.35
KELLY, LAURENCE	DRIVER	\$20.35
PAJER, DAVID	DRIVER	\$20.35
TAPLAR, JACOB	DRIVER	\$20.35
THOMPSON, JENNIFER	DRIVER	\$20.35
VACCARO, ANTHONY	DRIVER	\$20.35
BENNETT, DALE	DRIVER	\$19.60
HOAGLAND, DONALD	DRIVER	\$19.60
RIEDMILLER, ROSE	DRIVER	\$19.60
CREIGHTON, JAMES	VAN RATE	\$17.10
RIGOUS, TRISH	VAN RATE	\$17.10
TORRES, NELSON	VAN RATE	\$17.10
AUSSPRING, KELLI	FT EA	\$14.43

BOCCELLA, MARIA	FT EA	\$14.43
CONNAUGHTON, JEANETTE	FT EA	\$14.43
HARRISON, KEVIN	FT EA	\$14.43
KREWSON, AMY	FT EA	\$14.43
MAJOR, JOAN	FT EA	\$14.43
MCNERNEY, MELISSA	FT EA	\$14.43
NEWMAN, MARCIA	FT EA	\$14.43
OSLER, SYDNEY	FT EA	\$14.43
PERRY, RACHEL	FT EA	\$14.43
PINTO, JENINE	FT EA	\$14.43
RAUB, WENDY	FT EA	\$14.43
WALSH, EVELYN	FT EA	\$14.43

ABERT, CHARLES	ONCALL EA	\$10.50
CHRISTY, GINA	ONCALL EA	\$10.50
HOAGLAND, HOLLY	ONCALL EA	\$10.50
MERNARDE, FRAN	ONCALL EA	\$10.50
PLIEGO, SHARON	ONCALL EA	\$10.50
RIEDMILLER, KELSEY	ONCALL EA	\$10.50
ROGERS, ASHLEY	ONCALL EA	\$10.50
ROGERS, JOANNE	ONCALL EA	\$10.50
SALINAS, MICHAEL	ONCALL EA	\$10.50

SPORTS CAMPS

<u>C.B. East Boys Basketball</u>	<u>6/27-6/30</u>	<u>7/11-7/14</u>
Henrysen, Erik	\$26	Head Coach
Corcoran, Martin	\$23	Asst. Head Coach
Katasak, James	\$18	Asst. Coach
Yannarella, Brian	\$18	Asst. Coach
Magallanes, Anthony	\$18	Asst. Coach
Laphen, Joe	\$18	Asst. Coach

<u>C.B. East Girls Basketball</u>	<u>7/18-7/21</u>	
Potash, Liz	\$26	Head Coach
Sebesky, Emily	\$23	Asst. Head Coach
White, Lauren	\$23	Asst. Head Coach

<u>C. B. South Boys Basketball</u>	<u>6/27-6/30</u>	<u>7/11-7/14</u>
Campbell, Jason	\$26	Head Coach
Timmins, Matt	\$26	Head Coach
Helsel, Brad	\$23	Asst. Head Coach
Dougherty, Kevin	\$18	Asst. Coach

<u>C.B. South Girls Basketball</u>	<u>6/20-6/23</u>	
Mattern, Beth	\$26	Head Coach
Christian, Gary	23	Assistant Head Coach
Drea, Chandler	\$10.50	Student Coach
Fischer, Carly	\$10.50	Student Coach

Kuypers, Meghan	\$10.50	Student Coach
Maletz, Madelyn	\$10.50	Student Coach
Miller, Samantha	\$10.50	Student Coach
Smith, Samantha	\$10.50	Student Coach
Taylor, Courtney	\$10.50	Student Coach
Veal, Melissa	\$10.50	Student Coach
Aldinger, Madison	\$10.10	Student Coach
Meinel, Haley	\$10.10	Student Coach
Scott, Lindsay	\$10.10	Student Coach
Ehresman, Mackenzie	\$10.10	Student Coach

C. B. South Girls Volleyball 8/8-8/11

Godfrey, Kurt	\$26	Head Coach
Carrieri, Suzanne	\$18	Asst. Coach
Carrieri, Michelle	\$18	Asst. Coach

Trainers at South during all Basketball/Soccer Camps 6/20-6/23 6/27-6/30 7/11-7/14

Sierzega, Richard	\$23	Trainer
Grinnan, Devon	\$23	Trainer

C.B. West Boys Basketball 6/27-6/30 6/27-2/30 7/11-7/14

Anderson, Matt	\$23	Asst. Coach
Martilla, Zachary	\$23	Asst. Coach
Matusek, Jason	\$26	Head Coach
Sherman, Adam	\$26	Head Coach
Furst, Pat	\$23	Asst. Coach

C.B. West Football 6/27-6/30

Cathers, Chas	\$26	Head Coach
Thompson, Jeff	\$26	Head Coach
Kantor, Mike	\$23	Asst. Head Coach
Lynady, Ryan	\$23	Asst. Head Coach
Alejandro, Mario	\$18	Asst. Coach
Kim, Steve	\$18	Asst. Coach
Messina, James	\$18	Asst. Coach
Ciaudelli, Matt	\$18	Asst. Coach
Kovalic, Thomas	\$18	Asst. Coach
Smith, Alex	\$18	Asst. Coach

SUMMER FUN CAMP

<u>Instructor</u>	<u>Rate</u>	<u>Class</u>	<u>Dates</u>
Cox, Brian	\$26	Band	7/18-7/28
Feher, Kevin	\$26	Band	7/18-7/28
Werner, Larry	\$26	Band	7/18-7/28
Huuki, Ann	\$26	Ceramics	7/11-7/21
Lechniak, Mike	\$30	Click-N-Change	6/20-6/23, 6/27-6/30, 7/5-7/8
Lechniak, Mike	\$30	Be the Director	7/11-7/14, 7/25-7/28, 8/1-8/4
Scicluna, Danielle	\$26	Digital Arts	6/20-6/30, 7/18-7/21

Szagola, Garrett	\$30	Driver Ed (SUB)	As needed
Jovais, Travis	\$26	East Engineering	8/1-8/4
Benedix, John	\$26	Engineering	8/1- 8/4
Greico, Mike	\$26	Musical theater	6/20-6/30, 7/18-7/28
Gulla, Sharon	\$26	Orchestra	6/29-8/8 Wednesday only
Telly, Eileen	\$26	Orchestra	6/29-8/8 Wednesday only
Hunter, Sally	\$26	Photoshop	6/27-6/30, 7/5-7/8
Drages, Gail	\$14.43	Security	6/20-8/4
Robbie, Virginia	\$14.43	Security	6/20-8/4
Glaser, Jim	\$26	Singing	7/11-7/15
Ohrt, Joseph	\$26	Singing	7/11-7/15
Rogers, Jamie	\$26	Singing	7/11-7/15
Stellino, Kim	\$26	Singing	7/11-7/15
Talley, Sue	\$26	Singing	7/11-7/15
Villante, Chris	\$26	Singing	7/11-7/15
Sanchez, Ian	\$26	Singing/A Cappella	6/27-6/30
Stellino, Joe	\$26	Singing/A Cappella	6/27-6/30
Dallas, Chris	\$30	STEM	7/5-7/8, 7/11-7/14
Geneva, Steve	\$30	STEM	6/20-6/23, 6/27-6/30
Umani, Samantha	\$10.10	Theater -Student Worker	6/20-6/23, 6/27-6/30
Walker, Shannon	\$10.10	Theater-Student Worker	6/20-6/30, 7/18-7/28
Carroll, Kathleen	\$26	Teacher Academy	6/27-6/30, 7/18-7/21
Meehan, Darci	\$26	Teacher Academy	6/27-6/30
Evans, Samantha	\$26	Tennis	6/27-6/30, 7/5-7/8, 7/11-7/14

Motion Approved 9-0.

STUDENT ITEMS

Motion by Karen Smith, supported by Jerel Wohl, to approve the below Student Items:

FOREIGN EXCHANGE STUDENTS

The placement of two Foreign Exchanges Students at Central Bucks High School – South for the 2016-2017 school year.

TUITION STUDENTS

The request for CS to attend Tamanend Middle School for the 2016-2017 school year as a tuition student in the 8th grade.

STUDENT TRIPS

- Lenape Middle School Choir to travel to Salisbury, MD on June 16-19, 2016.
- Tamanend Middle School Choir to travel to Salisbury, MD on June 16-19, 2016.
- CB East Field Hockey Varsity Team to travel to Manheim, PA on July 17-20, 2016.
- CB East Field Hockey Junior Varsity Team to travel to Manheim, PA on July 21-24, 2016.
- CB West Boys Basketball Team to travel to Philadelphia, PA on August 5-7, 2016.
- CB East Girls Basketball Team to travel to Princeton University on August 6-7, 2016.
- CB West Varsity and JV Cheerleaders to travel to Beach Lake, PA on August 16-19, 2016.
- CB East Patriot Players to travel to New York on October 26, 2016.

- CB South Bands (Symphonic Band, Concert Band, Jazz Ensemble, Marching Titans) and the 9th Grade Unami Band to travel to Washington, D.C. and Maryland on April 27-29, 2017.
- CB East Choir to travel to New York City on April 27-30, 2017.
- CB South Choir to travel to Boston, MA on April 27-30, 2017.
- CB East/South/West World Language Course/Study Abroad: Spain students to travel to Salamanca and Madrid, Spain on July 10-19, 2017.

Motion Approved 9-0.

STAFF CONFERENCES

Motion by John Gamble, supported by Karen Smith, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals	
Wine, Amy	Professional	6/7/16	50 Mindfulness Techniques for Children & Teens	King of Prussia		200		
Totals this meeting					-	200	200	
Year to date from last meeting					19,805	46,043	65,848	
Totals year to date					General fund budget 28500	19,805	46,243	66,048

Motion Approved 9-0.

Mr. Gamble mentioned the CB Cares Gala held this past weekend and thanked CB Cares for all they do to support the students and district.

Mr. Kopicki spoke about his observations of the district during his first week and thanked everyone for their warm and kind welcome. He stated that he is looking forward to becoming a part of the CB Team and is honored and humbled to represent the district and the community as Superintendent.

ADJOURNMENT

There being no further business before the Board, motion by John Gamble, supported by Meg Evans, to adjourn at 8:31 p.m.

Respectfully submitted,

Sharon L. Reiner
 Board Secretary
 Recording Secretary

**CENTRAL BUCKS SCHOOL DISTRICT
Communications Committee Notes
May 25, 2016, 6:00 pm**

MEMBERS PRESENT

Karen Smith, Chairperson
Meg Evans, Member
Glenn Schloeffel, Member

OTHER BOARD MEMBERS AND
ADMINISTRATORS PRESENT

Dennis Weldon
Sharon Collopy
Dr. David Bolton
Melanie Sullivan
Matt Murray
Sharon Reiner

PUBLIC COMMENT

There was no public comment.

PREVIOUS MEETING NOTES

This is the first meeting of the Committee.

INFORMATION/ DISCUSSION/ ACTION ITEMS

Communications Survey Executive Summary- Dr. Bolton summarized findings from the District Communications Survey given in December 2015. Over 3,000 responses were received and status was given on action items resulting from the survey. Building principals were provided with their results and have submitted action plan items. Mrs. Smith suggested reviewing one action item in-depth at each meeting going forward.

Communication Tools- Dr. Bolton presented a PowerPoint slide outlining communication tools used on the district and school levels. A video was shown detailing the mobile app that CB will unveil for next school year. There was discussion about expanding the use of district texts.

Community Outreach- Mrs. Sullivan presented a PowerPoint slide outlining community outreach done by the Community Relations office, students, and through community partnerships and CBTv programming. Video Specialist Matt Murray was introduced to board members. Mr. Schloeffel suggested more promotion of CBTv programming schedules. Mrs. Smith recommended more district video clips be made available online.

Mrs. Smith discussed the need to communicate to a greater range of district stakeholders. While outreach to parents has been a focus, she suggested regular communications to internal staff and the community via newsletters; more informational posters around the district; community forums/ focus groups; and outreach to parents new to the district. Mr. Weldon liked the idea of a Welcome Wagon function within in each school's home and school association to target new parents. Dr. Bolton detailed a buddy program that exists in the district to reach out to English as a Second Language (ESL) families.

Communications Audit- Mrs. Smith proposed conducting an audit of the district's communications effectiveness and reach. Mr. Weldon said that the evening's committee discussion had already been helpful in understanding communications needs. Mrs. Evans said that the survey results were a good look at the effectiveness of district communications to parents, although they did not provide insight about the greater community. Mrs. Collopy said that a paper newsletter sent to community members might be a good way to reach taxpayers.

Communications Staffing- Mrs. Smith stated that Central Bucks has one communications person for this large district, while North Penn has four and Centennial has two. She believes that Mrs. Sullivan is stretched in her current role. Mrs. Sullivan agreed that her position could be made completely full-time, given the size of the district and the need for a district communications professional to be accessible, invested, and proactive. Mrs. Sullivan clarified for Mr. Schloeffel that she is currently a 30-hour, 210-day employee. Communications staffing will be discussed further with Mr. Kopicki.

ANNOUNCEMENTS

The next meeting of the Communications Committee will be Wednesday, June 29, 2016.

ADJOURNMENT

The meeting was adjourned at 7:06 pm.

Notes submitted by Melanie Sullivan, Community Relations Coordinator

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Notes
May 18, 2016

MEMBERS PRESENT

Sharon Collopy, Chair
Karen Smith, Member
Dennis Weldon, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Meg Evans	Dr. David Bolton	Jonathan Taylor
Paul Faulkner	Matt Gale	Jonathan Boyle
Glenn Schloeffel	Richard Kratz	

MEMBERS NOT PRESENT

Jerel Wohl, Member

PREVIOUS MEETING NOTES

The meeting notes from the March 9, 2016 and April 14, 2016 meetings were reviewed and approved without changes.

PUBLIC COMMENT

Brady Boylan, Eileen Henry-Plante and Nancy Santacecilia spoke about the weighting of courses in 9th grade. Cheryl Giacomelli spoke about the Everyday Math 4 program.

INFORMATION/DISCUSSION

Proposed Approval of Technology and Engineering Courses:

Mr. Jonathan Boyle, Assistant Principal at Tamanend Middle School, Mr. Matt Gale, House Principal at Central Bucks High School South, and Mr. Jonathan Taylor, Technology and Engineering Education Teacher at Central Bucks High School West presented two revised courses for middle school and four revised courses for high school. The middle school courses were revised to incorporate units in coding. The high school courses were revised to combine current architecture courses with engineering topics. The new high school course will be about 50% of each content area.

The courses presented were:

1. Foundations of Engineering (Middle School)
2. Principles of Engineering (Middle School)
3. Exploring Engineering and Architecture (High School)
4. Engineering and Architecture 1 (High School)
5. Engineering and Architecture 2 (High School)
6. Engineering and Architecture 3 (High School)

All courses were recommended to be placed on a future Board meeting agenda for consideration of approval.

Everyday Math 4 – update on material review:

Mr. Richard Kratz, District Math Supervisor, presented an update on the review process of the Everyday Math 4 program. Twenty-two teachers have met since February to review the materials and incorporate some of them in to their classroom. The committee was impressed by the resources and quality of the activities. They found the program very different in terms of content covered and that it would require extensive training for teachers to implement effectively.

The committee unanimously voted to recommend that the district not consider Everyday Math 4 at this time and, rather, to follow the normal Math curriculum review cycle. During the 2016-2017 school year, the district will select programs to pilot during the 2017-2018 school year. Teachers will be fully trained during the 2018-2019 school year with the new program implemented for the 2019-2020 school year.

Questions were asked by the Board regarding the timing of the pilot, other programs that may be considered, strengths and weaknesses of the current program, and details for addressing traditional algorithms in the current program.

Response to Public Comment – High School Music Scheduling:

Dr. Bolton presented an overview of music scheduling at the high school level and the research he did regarding two issues raised during public comment in January and February: Can core subject classes be offered during A/B schedule? and Are music students at a disadvantage in terms of GPA because of the A/B scheduling?

Dr. Bolton ran a sample schedule in which he scheduled the most common Honors course on an A/B schedule for the current 10th graders at Central Bucks High School West. His research found that:

1. The best case scenario is that 43% of music students could take the Honors course.
2. The class size for non-music students would increase by 2 students per section.
3. The number of scheduling conflicts would rise for both music and non-music students.
4. Both students and core teachers would have more classes – lessening one of the benefits of block scheduling.

In looking at GPA and class rank data from the past three school years, Dr. Bolton reported that music students are well-represented. On average, music students are 25% of the total but they represent 31% of the top 20 students in any given year. Accommodations are routinely granted for music students who are looking to schedule 27 week Advanced Placement courses.

Update on the Elementary Reporting System – adding parents to the revision committee

Dr. Bolton presented a proposal regarding revisions to the Elementary Reporting Document. For the 2016-2017 school year, he will meet with the current Advisory group to lessen the number of Success Standards and Learning Descriptors. Grades will be added to the report for students in grades 5 and 6 and Dr. Bolton will meet with those teachers to discuss this change and how best to accommodate both letter grades and standards on the same report.

A group consisting of teachers, parents, administrators, and Board members will begin meeting in June in order to make a recommendation on a new elementary reporting document for the 2017-2018 school year. Committee members stressed the importance of parent involvement and communication throughout this process. Regular updates will be shared through the Curriculum Committee and Home and School Associations.

Update on the Weighting of 9th grade Core Courses:

Dr. Bolton reported that the curriculum supervisors met with 9th grade teachers in March and all agreed to develop weighted Honors courses in English, Math, Science, and Social Studies for the 2017-2018 school year. Curriculum development will begin in the summer and continue through next school year. New courses should be ready for consideration in the spring of 2017. Ms. Collopy asked Dr. Bolton to consider if Spanish 2 should also be offered as an honors course.

NEXT MEETING

Date and time of a potential June meeting will be determined at a later date based on availability and agenda items.

ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Notes
May 11th, 2016

Committee Members Present

Jerel Wohl, Chairperson
Beth Darcy, Member
Glenn Schloeffel, Member

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Committee Members Absent

Paul Faulkner, member

Other Board Members and Administrators Present

Sharon Collopy
Meg Evans
Dennis Weldon
Corinne Sikora,, Student Services Supervisor

Craig Linn Regional Manager Aramark
Leah Huf, General Manager for CBSD, Aramark
Barbara Rundle, Director, Aramark

The Finance Committee meeting was called to order at 7:00 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Four members of the public were present.

Review of Notes

The April 20, 2016 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Sustainability Options in Food Service - Leah Huf of Aramark presented the difference between Recyclables and Compostables. An item that is recyclable is a substance or object that is able to be collected, separated, or otherwise recovered from the waste stream through an established recycling program for reuse or use in manufacturing or assembling another item. An item that is compostable is any object that all materials in the item will break down into, or otherwise become part of, usable compost in a safe and timely manner, in an appropriate composted facility or in a home compost pile or device which return nutrients back into the soil.

Most schools use foam products in some form to serve student meals. There are no paper recyclable options for food service products as food or oil contaminated paper cannot be recycled. Plastic, metal and glass items need to be washed prior to placing them in a recycling bin for further processing.

To switch from foam products and plastic utensils to compostable products would add approximately \$.19 to the price of a lunch. A separate compostable bin must be used to collect compostable materials while they await a special pickup from an area recycler/composter.

The school district could also consider using plates, bowls, and utensils that can be run through dishwashers, but most current district dishwashers do not have the speed and capacity to handle the additional workload during the lunch serving period.

The committee recommended a limited hybrid approach to providing food service in a more sustainable manner.

1. Look at providing reusable items in the high schools for students purchasing made-to-order items.
2. Explore compostable clamshell containers and associated contract for compost pick up for students at CB West who have privileges to eat outside the cafeterias.
3. So as not to cause modifications to the current food service contract, explore having the district buy the supplemental compostable and reusable containers.
4. Start of implementation would be for September 2016.

Renew Food Service Contract - An overview of the food service contract process was provided.

- Food Service is very heavily regulated by the Federal Government.
- The Food Service Contract is a series of one-year contracts over a five year period.
- At the end of the five years, the district must conduct a formal Request for Proposal (RFP) process and ask for bids for our food service contract from all companies that are approved by the Pennsylvania Department of Education (PDE).
- The RFP award criteria are financial, marketing, menu planning, personnel, and student/parent involvement.
- The 2016-17 school year would be the third year of the potential five-year contract with Aramark.
- If the district is unhappy with the service provided, we can terminate the contract at the end of each year.
- The yearly contract renewal is much simpler than the RFP process that must take place every five years.
- Aramark's contract requires that they guarantee at least \$750,000 per year in revenues to the district. These revenues are used to pay for custodial services, utilities, trash removal, equipment repairs, and equipment replacement.
- For 2015-16 it was decided that Aramark would reduce the revenue guarantee from \$750,000 to \$650,000 in exchange for making more elementary menu items from scratch.
- For the one-year renewal, Aramark must develop a budget for 2016-17 for staff, supplies and equipment and keep any proposed cost increases below USDA Consumer Price Index limits.
- The budget information must be sent to PDE for their review and approval to make sure the proposed one-year contract extension meets guidelines.
- There are PDE staff members' initials on each page of the proposed contract to certify their review.
- For 2016-17 Aramark proposed price increase for a la carte items is .7%. No other price increases for breakfast or lunch are proposed.

The committee recommended that the one year renewal of the food service contract be placed on the Board agenda for consideration.

Policies - The committee reviewed two policies associated with food service that are a result of federal regulation changes and recommended policy language by the Pennsylvania School Boards Association (PSBA).

The first policy, Conflict of Interest, is a brand new policy that PSBA developed in response to the Federal Government's new regulations called Uniform Grant Guidance (UGG). UGG is a series of regulations and guidelines that must be followed by all organizations that receive federal funding.

The conflict of interest policy, the food service policy, and the district travel policy must all be approved by the Board prior to June 30th. Jeff Garton is reviewing the Conflict of Interest and Food

Service Policies. Dr. Bolton will put these policies on the Policy Committee Agenda for review. There are also a series of administrative procedures that must be implemented however, those procedures can be implemented after July 1st.

The administrative procedures address cash management, indirect costs, accounting for fixed assets, procurement, program monitoring and food service. These new policies and guidelines are a good example of mission growth. When you look through the new food service policy, there are a lot of references to oversight.

Budget Update – A review of the latest figures from PDE show an additional subsidy allocation of about \$10,000 for CBSD. This is not much change but it is the latest estimate we have from PDE.

PLANCON – State reimbursement of construction expenses has some new details being proposed by the state legislature. The state is now authorized to borrow up to \$2.5 billion to reimburse school districts. However, instead of a yearly reimbursement of a portion of principal and interest payments, the state may give school districts a present value lump sum amount and a requirement to defease outstanding debt with the lump sum.

Finance Committee Reporting – The committee discussed the financial information it would like to see from administration on a monthly basis and the formatting of the information. The committee is requesting three years of historical expenditure data, the current year budget, projected expenses through the end of the fiscal year, variance percentage between the current budget and the projected expenses, year to date expenses, and five years of financial forecasts. Other financial informational items should continue to be reported as a brief overview at the start of each meeting. Jerel Wohl, Finance Committee Chairperson, was asked to survey other Board members who were not present for the committee meeting to see if they agreed with the financial reporting proposal.

Budget Transfers – The annual expenditure budget is approved on a detailed state mandated format. As the fiscal year progresses, actual required expenditures may exceed the original budget in certain categories and also some expenditures may fall below the original budget in other categories. The State requires that the Board approve budgetary transfers to cover all higher than anticipated expenditures that occur in budget categories. The committee recommended that the budget transfers be placed on the Board agenda for consideration.

ADJOURNMENT

The meeting adjourned at 10:10p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
May 18, 2016

Committee Members Present

Glenn Schloeffel, Chairperson
John Gamble, Member
Dennis Weldon, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Karen Smith	Sharon Collopy
Meg Evans	David Bolton
Ken Rodemer	Bill Slawter
Suzanne Moffat	Luisa Isernia

The meeting was called to order at 6:00 PM by Glenn Schloeffel.

PUBLIC COMMENT

None

REVIEW OF MEETING NOTES

The April 20, 2016 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy reviewed proposals to refinish gym floors at Kutz ES, Unami MS, and Groveland ES. The committee asked about the warranty for the Kutz resurfacing. Scott Kennedy will confirm the duration of the warranty. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy informed the committee that Jeff Garton has offered an opinion and the trash removal contract will be on the agenda at the May 24, 2016 Board Meeting.

Scott Kennedy reviewed the process for purchasing electricity and natural gas. Current market conditions are favorable to extend our contract beyond May 2017. A contract extension with Amerex along with a purchasing resolution will be presented in the next few months.

War Memorial Field study. Meeting was held on 4/22 with Jason Bucher to review priorities. Next step is to schedule a design meeting with the architect.

Scott Kennedy and Bill Slawter presented on overview of the athletic fields which included a summary of fields, recommendation of use, current maintenance of fields, review of past practices regarding fields, and discussion topics for future options. Glenn Schloeffel recommended the forming of a Citizen Advisory Committee per policy #905 to share ideas and develop plans for the maintenance/repair of athletic fields. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy reviewed the proposed project and lease agreement between CBSD and American Legion baseball. Steve Ruane and Matt Ruane reviewed the plans. The committee agreed that Jeff Garton should develop a draft lease agreement.

Scott Kennedy presented the revised facility use fee schedule which incorporates language for the "adopt a field" program. The committee agreed to move forward with presenting the recommendation to the full Board.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

CENTRAL BUCKS SCHOOL DISTRICT
Policy Committee Meeting Notes
May 25, 2016

MEMBERS PRESENT

Dennis Weldon, Chair
Karen Smith, Member
Meg Evans, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Glenn Schloeffel Dr. David Bolton Mr. Dave Matyas

MEMBERS NOT PRESENT

Paul Faulkner, Member

PUBLIC COMMENT

There was no public comment.

REVIEW OF MEETING NOTES

The Meeting Notes from the April 27, 2016 meeting were reviewed and no edits were suggested.

INFORMATION/DISCUSSION

Policy 116 – Tutorial Instruction

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Decision was made to move the policy to second read (approval) at the next Board meeting.

This policy contains changes that were recommended from PSBA in regards to students who are not enrolled in Central Bucks, but rather receive their education from a private tutor. The additional language reflects changes in school code that require submission of federal/state criminal history checks and child abuse clearances to the school district by private tutors.

Policy 127 – Assessment of Educational Programs

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Decision was made to move the policy to second read (approval) at the next Board meeting. This policy contains changes that were recommended from PSBA and better represents current district practices.

Policy 137 – Home Education Program

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Changes to the policy were made to include provisions in Act 24 P.S. 211 as well as providing clarifying language. The Home Education Policy was updated to reflect changes to the Home Education requirements due to the passing of Act 196 of 2014. Changes to the policy include supervisor responsibilities, graduation requirements, diploma options, and Home Education transfer procedures within the state of Pennsylvania.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 217 – Graduation Requirements

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Changes to the policy were made to more clearly delineate expectations from Policy 137 as well as to provide clarifying language. This policy contained changes that were required based on changes made at the state level regarding Keystone exams. The law was recently updated so that these requirements begin with the class of 2019. That change is reflected in the

new policy language. This changes also includes consistent language for all graduates. The previous policy delineated the class of 2017 because of the state law. That delineation is no longer necessary.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 626 – Federal Fiscal Compliance

This is a revision as a result of the Federal Uniform Grant Guidance (UGG).

The policy requires the school districts to establish and maintain a sound financial management system and sets federal grant management standards. This policy is meant to set a standard to ensure that all federal funds received by the school entity are administered in accordance with federal requirements. Policy 626 is a type of umbrella policy that all address other UGG requirements such as Standards of Conduct, Employee Time and Effort Reporting, Record Keeping, Subrecipient Monitoring and Compliance Violations.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 626.1 – Travel Reimbursement – Federal Programs

This is a new policy as a result of the Federal Uniform Grant Guidance.

This policy ensures that travel costs incurred in the course of performing services related to official business as a federal grant recipient comply with the UGG. School entities may have detailed procedures related to reimbursement of expenses for Board members and employees. This policy refers to policies 004 and 331 and any established procedures related to travel reimbursement.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 808 – Food Services

This is a revision as a result of the Federal Uniform Grant Guidance.

Policy 808 has been revised to reflect requirements related to hiring standards and continuing education and training for food service personnel, as well as guidance to ensure that school entities administering school nutrition programs and receiving federal financial assistance from the U.S. Department of Agriculture (USDA) provide public notice of nondiscrimination in the school nutrition programs, and a process for submitting civil rights complaints in regard to their participation in such programs. Language related to non-program foods and procurement compliance were also added to the policy to address additional provisions of the National School Lunch.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 827 – Conflict of Interests

This is a new policy as a result of the Federal Uniform Grant Guidance.

As part of the general federal procurement standards, school districts must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts. In addition to the UGG requirements related to standards of conduct and organizational conflicts, the policy was drafted to incorporate requirements of the State Ethics Commission Regulations and board policies related to governance, employee conduct, employee and school gifts, and investments.

This policy will be recommended to the full Board for first read at an upcoming meeting.

PSBA Policy Review

Information received from PSBA was reviewed and discussed. Two items that need further clarification are the fee and the section on Ownership Rights. The Committee will be recommending this review for Board approval pending Mr. Weldon's conversation with Mr. Garton on these two items. This would serve as a comprehensive review and redrafting of the complete policy manual based on changes in laws and regulations, court decisions, and recommended best practices.

ANNOUNCEMENTS

The next meeting is scheduled for June 29, 2016 beginning at 7:00 p.m. at the Administrative Services Center (20 Welden Drive)

ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, April 19, 2016 at 7:06 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance was led by Beth Ahlborn's Autistic Support Class located at BCIU #22 at Samuel Everitt (Neshaminy School District).

ROLL CALL ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Pamela Strange (Bensalem) *Telephone*
Mr. John D'Angelo (Bristol Borough)
Mrs. Helen Cini (Bristol Township) *Telephone*
Mr. John Gamble (Central Bucks) *Telephone*
Ms. Kyle McKessy (Council Rock)
Mrs. Wanda Kartal (Morrisville) *Telephone*
Ms. Irene Boyle (Neshaminy)
Mrs. Sandra Weisbrot (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT:

Members

Mrs. Ada Miller Vice President (Pennridge)

OFFICERS:

Executive Director

Dr. Mark Hoffman

Deputy Executive Director

Dr. Michael Masko

Secretary

Mrs. Elizabeth Bittenmaster

Treasurer

Mrs. Paula Harland

PRESENTATION – The presentation was made by Jill Seidman, Director for Early Childhood Services, on “Early Childhood Services: Making a Difference”.

SPECIAL EDUCATION MINI REPORT – The mini report was provided by Jill Seidman on “Early Childhood Services: Making a Difference”.

PROGRAMS & SERVICES MINI REPORT – The mini report was provided by Dr. Rachel Holler on “Bucks County Intermediate Unit #22 Advisory Councils.

AWESOME NEWS REPORT – Dr. Mark Hoffman shared various awesome news.

PUBLIC PARTICIPATION – None

Upon a motion by Mrs. Sandra Weisbrot, seconded by Mr. John D’Angelo and passed unanimously by voice vote of twelve (12) Board Members, the Board approved Items #1-33:

RESULTS ON ELECTION OF BOARD MEMBERS

The results on the election by mail ballot of the Bucks County Intermediate Unit #22 Board of School Directors was presented. (Refer to Motion in April 19, 2016 Board Agenda).

APPROVAL OF MINUTES

Approved the Minutes from the March 15, 2016 Board Meeting. (Refer to Minutes in April 19, 2016 Board Agenda).

APPROVAL OF TREASURER’S REPORT

Approved the Treasurer’s Report for the period of July 1, 2015 through March 31, 2016. (Refer to Report in April 19, 2016 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of March 2016. (Refer to Report in April 19, 2016 Board Agenda).

APPROVAL OF BUDGETS

Approved the 2015-2016 School Improvement Support for Priority Schools for the period of October 1, 2015 to September 30, 2016 in the amount of \$1,014,950; and the 2015-2016 Statewide System of Support for the period of October 1, 2015 to September 30, 2016 in the amount of \$153,201. (Refer to Budget Reports in April 19, 2016 Board Agenda).

APPROVAL OF BUDGET REVISION

Approved the revision to the 2015-2016 Title I Neglected Budget for the period of July 1, 2015 to June

30, 2016 in the amount of \$21,353. (Refer to Budget Report in April 19, 2016 Board Agenda).

AUTHORIZE SUBMISSION OF PROGRAMS AND SERVICES/INSTRUCTIONS MATERIALS AND RESEARCH BUDGET

Authorized the Submission of the 2016-2017 Programs & Services/Instructional Materials and Research Budget in the amount of \$1,683,597 to the Pennsylvania Department of Education.

APPROVAL OF AGREEMENT AND ADDITIONAL SERVICES

Approved the following Early Childhood Private Provider Agreement and Additional Services for the period of July 1, 2015 through June 30, 2016 in the total amount of \$43,000:

Agreement

Humanus Corporation (PCA) \$10,000

Additional Services

BARC Development Services, Inc. (SP) 25,000

Easter Seals (OT) 8,000

Total: \$43,000

APPROVAL OF AGREEMENTS

Approved the Extended School Year Service Agreements with the following Private Providers for the period of July 1, 2016 through August 5, 2016 in the estimated total amount of \$65,000:

Abington Speech Pathology Services, Inc. (Est.) \$13,000

Pediatric Therapeutics, Inc. (Est.) \$42,000

Pediatric Therapeutic Services, Inc. (Est.) \$10,000

Total: (Est.) \$65,000

APPROVAL OF AGREEMENT

Approved the Affiliation Agreement with Kutztown University for the period of April 20, 2016 through April 19, 2021 at no cost. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Wissahickon School District for the period of January 5, 2016 through June 30, 2016 for a revenue amount of \$36,881.52. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Upper Perkiomen School District for the period of March 10, 2016 through June 30, 2016 for a revenue amount of \$13,167. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Upper Perkiomen School District for Speech/Language Professional Development Workshops for the period of February 1, 2016 through June 30, 2016 for a revenue amount of \$9,600. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Referral Agreement with Mental Health Association of Southeastern Pennsylvania for the period of April 20, 2016 through April 19, 2018 at no cost. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Professional Service Agreement with Tuscarora Intermediate Unit #11 for Consultation/Training/Technical Support on Preschool Positive Behavior for the period of July 1, 2015 through June 30, 2016 for a revenue amount not to exceed \$13,600. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Sweet Stevens Katz & Williams LLP for Legal Consultation Services for the period of July 1, 2016 through June 30, 2017 and year to year thereafter, unless terminated by either party for an annual amount of \$12,600. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF PROPOSAL

Approved the Proposal for the Creation of an Accredited Bucks County Intermediate Unit #22 School Psychology Internship Program for the period of April 20, 2016 through April 19, 2017 and year to year thereafter for an annual maximum amount of \$44,000. (Refer to Proposal in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with PD Campus, LLC for the period of April 19, 2016 through April 19, 2017 for the following revenue amounts: \$75 per course taker for iPad and 3D printing courses; and \$100 per course taker for Chromebook and STEM courses. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENTS

Approved the Agreement with Instructure, Inc. to purchase Canvas licensing and support services for the period of April 20, 2016 through June 30, 2019 for the amount of \$40,325; and approved to enter into agreement with Palisades School District to purchase Canvas LMS User Accounts from Instructure, Inc. on the district's behalf for the period of April 20, 2016 to June 30, 2019 in the amount of \$42,830, contingent upon Palisades School District board approval on April 20, 2016. (Refer to Agreements in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Edgenuity, Inc. to purchase full time multi-course enrollments and semester course enrollments based upon school district request from June 1, 2016 to May 30, 2017. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for the month of March for the total amount of \$232,703.63:

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
Anzio Academics, Inc.	Presenter Agreement for Eight (8) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	\$18,400.00
Michael Baime, M.D.	Presenter Agreement for The Mindful Leader Workshop on May 6, 2016	Local In-Service	1,800.00
Michael Bielawski	Presenter Agreement for Three (3) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	7,200.00
Rhonda Bielawski	Presenter Agreement for Two (2) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	4,800.00
Lori M. Borman	Presenter Agreement for Two (2) Training Workshops on April 25, 2016 and April 26, 2016	Head Start	700.00
Comcast, Inc.	Internet Service for Three (3) Head Start Locations	Head Start	5,935.32

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
Dell Marketing LP	Adobe Creative Cloud Desktop Apps and Term License from June 26, 2016 to June 25, 2017	Technology Services	4,746.25
Dynamic Resources, LLC	Presenter Agreement for Building Better Readers Workshop on May 12, 2016	Speech	1,550.00
LRP Publications	Subscription to Special Education Publications for April 20, 2016 to April 19, 2017	Special Education Administration	3,000.00
Christine Roman	Presenter Agreement for CVI Training Workshop on June 1, 2016	Vision	2,000.00
Dr. Kim Shienbaum (dba: International Teaching Consortium)	Presenter Agreement for Four (4) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	8,000.00
Solarwinds	Technology Services and Licenses for 2016-2017	Technology Services	7,663.64
Worth & Company, Inc.	HVAC Maintenance for the Quakertown Plaza Shopping Center Facility through March, 2017	Life Skills	950.00
		Sub-Total:	<u>\$66,745.21</u>

CONTRACT RENEWALS	DESCRIPTION	BUDGET	AMOUNT
3M Cogent, Inc.	LiveScan Maintenance Fee from March 1, 2016 to February 28, 2017	Fingerprinting	\$600.00
Maine Mathematics/Science Alliance	Additional Presenter Expenses for Two (2) Day Workshops and One (1) Workshop Follow Up	Title II	1,940.94
Zipbridge, LLC	Conference Call Communicator Annual Service Plan from April 1, 2016 to March 31, 2017	Technology Services	998.00
		Sub-Total:	<u>\$3,538.94</u>

PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Dell Marketing, LP	Computers for Bucks County Youth Center	Title I	\$29,524.98
Dell Marketing, LP	Dell Computers for Non-Public Program	Non-Public Program	63,913.20
ePlus Technology	Cisco Equipment for Head Start Program	Head Start	41,601.30
	Cisco Phones	Capital Projects	27,380.00
Sub-Total:			\$162,419.48
Grand Total:			\$232,703.63

APPROVAL OF PROPOSALS

Approved the Proposals with Aldie Counseling Center and TMA Bucks for Strategic Planning Services for the period of April 2016 to September 2016 for the total revenue amount of \$5,000. (Refer to Proposals in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Edgenuity, Inc. to purchase full time multi-course enrollments and semester course enrollments based upon school district request from June 1, 2016 to May 30, 2017. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Accutrace, Inc. to provide their Act 168 Accutrace Managed Platform to the Bucks County IU #22 to be used for tracking of Act 168 Disclosure Release Forms for potential new hires for the period of April 19, 2016 Until Terminated by Either Party with 30 days written notice at a cost of \$5.00 per potential new employee. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF LEASE AGREEMENT

Approved the New Lease Agreement with Neshaminy School District to replace current Lease Agreement for BCIU #22 at Samuel Everitt for the period of July 1, 2016 through June 30, 2023 for the total amount of \$2,359,144 pending legal review.

APPROVAL OF BID AWARD

Approved to Award the New Air Conditioning Single Prime Lump Sum Bid Contract at BCIU #22 at Samuel Everitt to Myco Mechanical, Teleford, PA for the period of April 2016 through August 2016 in the amount of \$474,000, pending legal counsel review by both parties.

APPROVAL OF AGREEMENTS

Approved the Extension of Telecommunications and Internet Access Service with Sunesys, LLC for services to Nonpublic schools in Bucks County: a One-Year Extension with Newtown Friends School and a Month-to-Month Extension with Archbishop Wood High School for the period of July 1, 2016 through June 30, 2017 in the amount of \$27,000, pending legal counsel review by both parties.

Approved a One-Year RWAN Service Agreement Extension with Newtown Friends School for the period of July 1, 2016 through June 30, 2017 in the amount of \$18,853, pending legal counsel review by both parties.

Approved the Month-to-Month RWAN Service Agreement Extension with Archbishop Wood High School for the period of July 1, 2016 through June 30, 2017 in the amount of \$18,640, pending legal counsel review by both parties.

APPROVAL TO CONTRACT

Approved to Contract for a Lit Fiber Circuit between BCIU #22 at Samuel Everitt to Maple Point Middle School through Sunesys, LLC for the period from July 1, 2016 through June 30, 2021 in the amount of \$37,800, pending legal counsel review by both parties.

APPROVAL OF LEASE AGREEMENT

Approved the New Lease Agreement with East Swamp Church for the period of May 1, 2016 through June 30, 2016 in the amount of \$6,118, pending legal counsel review by both parties.

APPROVAL OF POLICY READING

Approved the Introductory Reading of Policy 626 – Federal Fiscal Compliance. (Refer to Policy in April 19, 2016 Board Agenda)

APPROVAL OF POLICY READING

Approved the Introductory Reading of Policy 916 – Volunteers. (Refer to Policy in April 19, 2016 Board Agenda)

APPROVAL OF POLICY READING

Approved the First Reading of Policy 806 – Child/Student Abuse as updated by the Pennsylvania School Boards Association (PSBA). (Refer to Policy in April 19, 2016 Board Agenda)

APPROVAL OF HEAD START/EARLY HEAD START INFORMATION/ACTION ITEMS

Approved the Information/Action Items of the Head Start/Early Head Start Policy Council as presented at the Head Start/Early Head Start Policy Council meeting held on April 12, 2016. (Refer to Report in April 19, 2016 Board Agenda)

APPROVAL OF HUMAN RESOURCES ITEMS

Approved the Human Resources Items (A through F) for April 2016. (Refer to attached Report dated April 19, 2016).

INFORMATION ITEMS: Rebecca Malamis, Esq. provided a Legislative Report.

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC PARTICIPATION - None

ADJOURNMENT

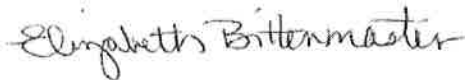
Upon a motion by Mrs. Alison Smith, seconded by Mr. Ronald Jackson, and passed by unanimous voice vote of twelve (12) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:00 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, May 17, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
April 11, 2016

- I. The regular meeting of the MBIT Executive Council was convened on Monday, April 11, 2016 at 5:32 p.m. by Mr. John Gamble, Vice Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Mr. John Capriotti, New-Hope Solebury S.D.
 Mrs. Beth Darcy, Central Bucks S.D.
 Mr. John Gamble, Central Bucks S.D.
 Mrs. Karen Smith, Central Bucks S.D.
 Mr. Charles Kleinschmidt, Centennial S.D. (Arrived at 5:42 PM)
 Mrs. Wendi Thomas, Council Rock S.D.

Absent

Ms. Kati Driban, Centennial S.D.
 Dr. Bill Foster, Council Rock S.D.
 Mr. Mark B. Miller, Centennial S.D.

Others in Attendance:

Mrs. Denise Dohoney, Assistant Director
 Mr. Jeffrey Garton, Esq., School Solicitor
 Mr. Richard Hansen, Facility Supervisor
 Mrs. Roberta Jackiewicz, Assistant Board Secretary
 Mr. Vincent Loiacono, Director of Facility Operations
 Mrs. Stacy Pakula, Career and Technical Education Supervisor
 Mrs. Kathryn Strouse, Administrative Director
 Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Mr. Mark Gage, Culinary Arts Teacher, Mr. Michael McCombe, Culinary Arts Teacher and Culinary Arts Students Devon DePhillips and Olivia Lafferty.
- III. Mr. Gamble reported that the SkillsUSA State Competitions will be held in Hershey, PA on April 13 through April 15. Middle Bucks is sending 18 students to compete in areas including audio production, building construction, electrical construction wiring, first aid/CPR and television video production. The performance test for NOCTI will be held on April 25. He concluded by sharing that the main entrance of the school will be opening on April 13.
- IV. Mrs. Darcy moved, Mrs. Thomas seconded, **passed** unanimously, to approve the minutes of the March 14, 2016 meeting. Attachment 1 (pg. 7)

V. Routine Business:

A. Administrative Report

1. Mr. Gage, Mr. McCombe and the culinary students shared information about two grants they received this year and how the grant money enhanced their education program.

Mr. McCombe explained the Seed Change Mini Grant funded by the National Farm to School Network with a generous donation by the Walmart Foundation. The Culinary Arts program worked with the Health Occupations program and modified recipes to use local produce and reduce saturated fat. They also partnered with the Practical Environmental Landscaping program to start a hydroponic garden and purchased two aeroponic tower garden systems.

The students shared information about their field trip to Cecil Creek Farm for a farm to table presentation and lunch. They also participated in a winter squash tasting where they learned about the varieties of squash and watched demonstrations on the various ways it can be prepared. The grant also provided training for the teachers. Mr. McCombe added that the students will have the opportunity to go to a vegan restaurant and do healthy cooking demonstrations at some of the junior high schools to share the value of eating healthy food versus junk food.

The Culinary Arts program also received the Beef in the Classroom grant funded by the Beef Checkoff, which allowed them to purchase beef products to educate the students. The students had the opportunity to learn about different cuts and grades of beef, cost control, and see demonstrations on meat cutting. The students were also able to work with the meat and taste the various cuts.

Mr. Kleinschmidt arrived at 5:42 PM

Mr. Gamble announced that an Executive Session would be held immediately after the regular meeting for a personnel matter and student matter.

- B. Mrs. Darcy moved, Mrs. Thomas seconded, **passed** unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 13)

C. Committee Reports

1. Dr. Weitzel, Superintendent and Chairperson of the Professional Advisory Council said there was nothing to add to the minutes in the packet. Attachment 3 (pg. 14)
2. The Finance Committee meeting scheduled on Tuesday, April 5, 2016 at 4:30 PM was cancelled. – Charles Kleinschmidt, Chairperson. Attachment 4 (pg. 15)

3. The Building, Security and Technology Committee meeting scheduled on Tuesday, April 5, 2016 at 5:15 PM was cancelled. – John Capriotti, Chairperson. Attachment 5 (pg. 16)
 4. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, April 5, 2016 at 6:00 PM was cancelled. – John Gamble, Chairperson. Attachment 6 (pg. 17)
- D. Mrs. Thomas moved, Mrs. Smith seconded, **passed** unanimously, to approve the Cash Payments Report for March. Attachment 7 (pg. 18)
- E. Mrs. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the Treasurer's Report for February. Attachment 8 (pg. 32)

VI. Current Agenda Items

A. Personnel Items

1. Mrs. Darcy moved, Mrs. Thomas seconded, **passed** unanimously, to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Marsha Moyer, Health Sciences Teacher, effective April 25, 2016.
2. Mrs. Darcy moved, Mrs. Thomas seconded, **passed** unanimously, to approve the additions to the substitute staff listing for the 2015-2016 school year. Attachment 9 (pg. 48)

B. Policies

1. Mr. Kleinschmidt moved, Mrs. Darcy seconded, **passed** unanimously, to accept for adoption new Policy No. 307 – Student Teachers/Interns in the Employees Section. Attachment 10 (pg. 49)
2. Mr. Kleinschmidt moved, Mrs. Darcy seconded, **passed** unanimously, to accept for adoption new Policy No. 824 – Maintaining Professional Adult/Student Boundaries in the Operations Section. Attachment 11 (pg. 51)
3. Mr. Kleinschmidt moved, Mrs. Darcy seconded, **passed** unanimously, to accept for adoption new Policy No. 916 – Volunteers in the Community Section. Attachment 12 (pg. 58)

C. Other Matters for Consideration

1. Mrs. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the revised 2015-2016 Li'l Bucks Partners in Learning calendar. Attachment 13 (pg. 63)

2. Mrs. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the 2016-2017 Li'l Bucks Partners in Learning calendar. Attachment 14 (pg. 64)
3. Mrs. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the revised 2015-2016 MBIT school calendar. Attachment 15 (pg. 65)
4. Ms. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the 2016-2017 MBIT school calendar. Attachment 16 (pg. 67)
5. Mrs. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the additional field trip for the 2015/16 school year. Attachment 17 (pg. 74)
6. Mrs. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the agreement between Middle Bucks Institute of Technology and the Bucks County Intermediate Unit #22, to continue participation in the consortium for the Technology Pool Counsel Legal Service Consultation. Attachment 18 (pg. 75)
7. Ms. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve the Articulation Agreement with Harrisburg University of Science and Technology – Commercial Art and Design. Attachment 19 (pg. 77)
8. Ms. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to accept the Keystone STARS Rising Stars Support Grant received by Li'l Bucks Partners in Learning; in the amount of \$12,965.00. The grant stipulates a portion of the grant money is to be awarded as bonuses to the teaching staff of Li'l Bucks Partners in Learning; therefore to award the following bonuses: Nicole Snyder, Group Leader \$1,805.00, Laura Lacivita, Group Leader \$1,805.00, Noelle Bush, Assistant Group Leader \$700.00, Brittany Gibson, Assistant Group Leader \$700.00 and Courtney Weidner, Aide \$460.00. Attachment 20 (pg. 79)
9. Mrs. Darcy moved, Mrs. Smith seconded, **passed** unanimously, to approve budget transfers. Attachment 21 (pg. 86)

VII. Mr. Kleinschmidt moved, Mrs. Darcy seconded, **passed** unanimously, to adjourn the April 11, 2016 meeting of the MBIT Executive Council at 5:54 PM.

An Executive Session was held immediately following the meeting for a personnel matter and student matter.

Respectfully submitted,

Roberta Jackiewicz
Assistant Secretary

CENTRAL BUCKS SCHOOL DISTRICT

Final Budget for General Fund Approval Resolution

RESOLVED, by the Board of School Directors of Central Bucks School District, as follows:

The proposed Final Budget of the School District for the 2016-2017 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$318,775,592.

CENTRAL BUCKS SCHOOL DISTRICT

2016-17 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of Central Bucks School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2016 under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2016:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$4,728,026.86.

b. **Prior year under-distribution of property tax reduction funds.** Funds are available for property tax reduction as a result of an undistributed amount remaining from property tax reduction funds PDE paid to the School District in the 2015-2016 school year. This amount from the prior year will add to the property tax reduction allocation for this school year the amount of \$2,784.

c. **Prior year over-distribution of property tax reduction funds.** During the 2015-2016 school year, the School District provided aggregate property tax reductions beyond the amount PDE paid to the School District for this purpose. This excess reduction from the prior year will result in deduction from the property tax reduction allocation for this school year in the amount of \$0.00.

d. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$1,314,047.11.

[Act 1 requires PDE to notify the School District of this amount by May 1.]

e. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$6,044,858.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 30,133.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 120.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 30,253.

[The County Assessment Office is obligated to provide these numbers and a tax duplicate to the School District by May 1.]

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(e) aggregate amount available during the school year for real estate tax reduction of \$6,044,858 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 30,253, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$199.81.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$199.81 by the School District real estate tax rate of 124.1 mills (.1241), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$1,610, (*rounded down to the nearest dollar per Act 1*) and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$1,610.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$1,610. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$1,610. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

CENTRAL BUCKS SCHOOL DISTRICT

2016-17 Annual Tax Levy Resolution

RESOLVED, by the Board of School Directors of Central Bucks School District, that taxes are levied for school purposes for the school year beginning July 1, 2016, subject to the provisions of the Local Tax Collection Law, as follows:

1. **Real estate tax.** Real estate tax of 124.1 mills (or \$12.41 per \$100 of assessment) on the assessed value of all real property taxable for school purposes in this School District. (Levied under School Code §§ 672 and 673.)
2. **Interim real estate tax.** Interim real estate tax of 124.1 mills (or \$12.41 per \$100 of assessment) on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy, and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code § 677.1.)
3. **Utility realty used to generate electricity.** The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of “utility realty” under § 8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as “utility realty” prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Tax Act.
4. **Tax due date/delinquent status.**
 - a. The real estate tax is due and payable on July 1, 2016, and this will be the date of the tax notice issued to the owner for real estate tax other than interim real estate tax. Unless installment payment has been elected under the Central Bucks School District Real Estate Tax Installment Payment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner – by October 31, 2016, for tax other than interim real estate tax.
 - b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.
5. **Discount and penalty.** All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax by making payment of the entire tax amount within two (2) months after the date of the tax notice – by August 31, 2016, for tax other than interim real estate tax. Unless installment payment has been elected under the Central Bucks School District Real Estate Tax Installment Payment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of the tax notice – by October 31, 2016, for tax other than interim real estate tax. (Discount and penalty rules established under Local Tax Collection Law, 72 P.S. § 5511.10.)

6. **Severability.** The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

7. **Continuation of other taxes.** The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:

a. **Real estate transfer tax.** Real estate transfer tax of 1.0%. (School District receives .5%, and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)

b. **Earned income and net profits tax.** 1% School District tax levied under the Local Tax Enabling Act, Act 511;

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on June 14th, 2016.

CENTRAL BUCKS SCHOOL DISTRICT

Date June 14th, 2016



Sharon L. Reiner

Secretary

(School District Seal)

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 28, 2016

FOR ACTION: Treasurer's Report

The Treasurer's Report provides a summary of financial transactions for the month of May 2016 which includes receipts, disbursements, and balances for all funds.

RECOMMENDATION:

The administration is recommending that the Board approve the Treasurer's Report for the month of May 2016.

**The Central Bucks School District
Food Service
Treasurer's Report Continued
5/31/2016**

Beginning Cash Balance		\$524,113.33
Receipts		
Interest Earnings	\$211.45	
Student Lunch Account Deposits	\$431,589.79	
Subsidies	\$170,316.49	
Total Receipts		\$602,117.73
Disbursements		
* Checks (see detail below)	\$15,286.31	
Electronic Payments	\$421,383.07	
Total Disbursements		\$436,669.38
Ending Cash Balance		\$689,561.68

*** Check Detail**

First Check Run-	Board Approved 05/24/2016	\$15,286.31
Second Check Run-	Board Approved 06/14/2016	\$5,081.64
May Check Disbursements	Detail provided when Board Approved	\$20,367.95
Add Prior Month A/P Funded This Month		\$0.00
Less This Month A/P To Be Funded Next Month		\$5,081.64
Checks Funded This Month		\$15,286.31

**The Central Bucks School District
Capital Fund
Treasurer's Report Continued
5/31/2016**

Beginning Cash Balance		\$185,679.31
Receipts		
Interest Earnings	\$60.05	
Cash Transfers from Reserve Accounts	\$399,270.87	
Total Receipts		\$399,330.92
Disbursements		
* Checks (see detail below)		\$570,985.32
Letter of Credit Fee		\$1,336.91
Ending Cash Balance		\$12,688.00

*** Check Detail**

First Check Run-	Board Approved 5/10/16	\$51,021.88
Second Check Run-	Board Approved 05/24/2016	\$348,248.99
May Check Disbursements	Detail provided when Board Approved	<u>\$399,270.87</u>
Add Prior Month A/P Funded This Month		\$171,714.45
Less This Month A/P To Be Funded Next Month		<u>\$0.00</u>
Checks Funded This Month		<u><u>\$570,985.32</u></u>

**The Central Bucks School District
General Fund
Treasurer's Report
5/31/2016**

Beginning Cash Balance		\$27,319,981.47
Receipts		
Local General Funds Receipts		
Local Collectors	289,186.56	
County of Bucks	413,958.37	
EIT	3,888,910.58	
Interest Earnings	6,993.05	
Facility Use Fees	56,826.94	
Tuition, Community School	362,112.20	
Contributions	25,376.35	
Miscellaneous	8,728.23	
Total Local General Funds Receipts	\$5,052,092.28	
State General Fund Receipts		
Soc Sec & Retirement	172,474.10	
Total State General Fund Receipts	\$172,474.10	
Federal General Fund Receipts		
Title 2	18,805.13	
IDEA	283,551.66	
Other Federal Subsidies	8,444.43	
Total Federal General Fund Receipts	\$310,801.22	
<hr/>		
Other Receipts		
Investments Matured	29,040,000.00	
Offsets to Expenditures	145,187.81	
Total Other Receipts	\$29,185,187.81	
Total Receipts		\$34,720,555.41
Total Beginning Cash Balance and Receipts(carried to next page)		\$62,040,536.88

**The Central Bucks School District
General Fund
Treasurer's Report Continued
5/31/2016**

Total Beginning Cash Balance and Receipts (from previous page)		\$62,040,536.88
Disbursements		
* Checks (see detail below)	\$2,281,100.63	
Electronic Payments:		
Debt Service Payments	17,212,571.84	
MBIT Operations Payments	987,168.75	
Employee Payroll Taxes/WH	2,749,060.39	
Employer Payroll Taxes	934,619.46	
PSERS Retire	954,964.52	
403B/457PMT	364,246.27	
Health Benefit Payments	2,729,079.79	
Transfer to Debt Service	10,500,000.00	
Transfer to Long-Term Capital	1,480,000.00	
Transfer to Other Funds	<u>1,074.75</u>	
Electronic Payments Total:	\$37,912,785.77	
Transfer to Payroll	\$7,832,689.29	
Total Disbursements		\$48,026,575.69
Ending Cash Balance	5/31/2016	\$14,013,961.19

*** Check Detail**

First Check Run-	Board Approved 05/10/2016	\$1,018,175.63
Second Check Run-	Board Approved 05/24/2016	\$500.00
Third Check Run-	Board Approved 05/24/2016	\$90,485.88
Fourth Check Run-	Board Approved 05/24/2016	\$955,730.34
Fifth Check Run	Board Approved 06/14/2016	\$8,805.76
Total Check Runs-	Detail provided when Board Approved	<u>\$2,073,697.61</u>
Less Voided Checks		(\$3,324.50)
May Check Disbursements		<u>\$2,070,373.11</u>
Add Prior Month A/P Funded This Month		\$582,976.60
Less This Month A/P To Be Funded Next Month		<u>\$372,249.08</u>
Checks Funded This Month		<u><u>\$2,281,100.63</u></u>

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 28, 2016

FOR ACTION: Accounts Payable Check Register Approval

The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated June 15, 2016 and June 23, 2016; and Fund 3 checks dated June 20, 2016.

RECOMMENDATION:

The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.

Bank Account - Check Details by Date
 Central Bucks School District

June 15, 2016 2:29 PM

Page 1
 MPINTO

FUND ①
PIR
AP

Bank Account: No.: TD GENERAL AP, Date Filter: 06/15/16
 Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/15/16	192629	13986	CA SDU	85.93	0.00	Posted
06/15/16	192630	009920	CBEA	34,602.54	0.00	Posted
06/15/16	192631	009921	CBESPA	3,119.10	0.00	Posted
06/15/16	192632	009923	CBTA	31.45	0.00	Posted
06/15/16	192633	010067	PHEAA	859.50	0.00	Posted
06/15/16	192634	010100	UNITED WAY OF BUCKS CO	265.82	0.00	Posted
			Totals for 06/15/16	38,964.34	0.00	

TD Bank, N.A.

Bank Account - Check Details by Date
 Central Bucks School District

June 23, 2016 8:33 AM

Page 1
 MPINTO

FUND ①

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	192635	G09396	ACCETTA, MARY	132.48	0.00	Posted
06/23/16	192636	000044	ACE MAINTENANCE	935.06	0.00	Posted
06/23/16	192637	000062	ALBERTSONS	276.65	0.00	Posted
06/23/16	192638	000126	ALLEN INC., GEORGE C.	184.00	0.00	Posted
06/23/16	192639	CH1002	AMBER STEIGERWALT	41.00	0.00	Posted
06/23/16	192640	18522	AMERICAN MUSICAL SUPPLY	399.99	0.00	Posted
06/23/16	192641	000209	AMERICAN RED CROSS	304.00	0.00	Posted
06/23/16	192642	D06110	APPIOTTI, MARK	70.73	0.00	Posted
06/23/16	192643	17391	ARAMARK	553.25	0.00	Posted
06/23/16	192644	16306	ATI PHYSICAL THERAPY	6,800.00	0.00	Posted
06/23/16	192645	16228	AUSTILL'S REHABILITATION SERVICE	154,108.05	0.00	Posted
06/23/16	192646	C05071	AUSTIN, BONNIE	46.00	0.00	Posted
06/23/16	192647	G09434	AZZARANO, LINDA	317.13	0.00	Posted
06/23/16	192648	G009216	BACALLES, LINDSAY	83.40	0.00	Posted
06/23/16	192649	11923	BALFOUR COMPANY	608.01	0.00	Posted
06/23/16	192650	000495	BEARINGS & DRIVES UNLIMITED	3,432.33	0.00	Posted
06/23/16	192651	17537	BITSKO, SUSAN	42.79	0.00	Posted
06/23/16	192652	G09800	BOLGER, AMIE	34.50	0.00	Posted
06/23/16	192653	B04076	BOLTON, DAVID	360.30	0.00	Posted
06/23/16	192654	G09804	BONGIORNO, ALLISON	490.00	0.00	Posted
06/23/16	192655	A001207	BOOTHMAN, DELLA	89.53	0.00	Posted
06/23/16	192656	000600	BOUND TO STAY BOUND BOOKS	964.41	0.00	Posted
06/23/16	192657	G09361	BRACE, KATHLEEN	61.76	0.00	Posted
06/23/16	192658	C05139	BRANCHFIELD, ARIC	155.14	0.00	Posted
06/23/16	192659	17896	BRANDYWINE ELEVATOR GROUP	559.52	0.00	Posted
06/23/16	192660	ZZ205	BRERETON, JOSEPH	1,695.00	0.00	Posted
06/23/16	192661	18212	BRIAN FILIPS	231.61	0.00	Posted
06/23/16	192662	18542	BRIAN VETTER	1,100.00	0.00	Posted
06/23/16	192663	000720	BUCKS COUNTY IU #22	1,776.30	0.00	Posted
06/23/16	192664	000738	BUCKS COUNTY WATER & SEWER	0.00	0.00	Voided
06/23/16	192665	000738	BUCKS COUNTY WATER & SEWER	7,564.02	0.00	Posted
06/23/16	192666	17116	BUCKS LEARNING ACADEMY	24,327.00	0.00	Posted
06/23/16	192667	000744	BUCKS-MONT PARTY CENTRE, INC.	928.58	0.00	Posted
06/23/16	192668	18230	BUTTERFLIES & BLUEBERRIES, INC.	282.94	0.00	Posted
06/23/16	192669	17989	CALDERAIO, ANN	3,746.37	0.00	Posted
06/23/16	192670	000858	CANON FINANCIAL SERVICES, INC.	24,608.21	0.00	Posted
06/23/16	192671	G09731	CARAVELLA, GINA	225.52	0.00	Posted
06/23/16	192672	000900	CAROLINA BIO SUPPLY CO. (STC)	1,410.89	0.00	Posted
06/23/16	192673	13119	CARRIER CORPORATION	210.00	0.00	Posted
06/23/16	192674	G09394	CASCIOLE, SHARON	209.30	0.00	Posted
06/23/16	192675	5699	CDW GOVERNMENT	47,249.40	0.00	Posted
06/23/16	192676	4384	CENTREPOINT CONTRACTING, INC.	8,200.00	0.00	Posted
06/23/16	192677	A00541	CERVELLERO, ALICEN	777.83	0.00	Posted
06/23/16	192678	3514	CHESTER COUNTY INTERMEDIATE U	4,514.40	0.00	Posted
06/23/16	192679	18499	CHILD THERAPY TOYS	374.45	0.00	Posted
06/23/16	192680	18500	CIRCLE SPEECH SERVICES	55.00	0.00	Posted
06/23/16	192681	18263	CIRRUS GROUP LLC	721.00	0.00	Posted
06/23/16	192682	G09184	COLE, KIMBERLY	339.43	0.00	Posted
06/23/16	192683	10245	COMMONWEALTH CONNECTIONS AC	28,664.98	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

June 23, 2016 8:33 AM

Page 2

MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	192684	001256	COMMONWEALTH OF PENNSYLVANI	609.00	0.00	Posted
06/23/16	192685	001256	COMMONWEALTH OF PENNSYLVANI	36.00	0.00	Posted
06/23/16	192686	001256	COMMONWEALTH OF PENNSYLVANI	36.00	0.00	Posted
06/23/16	192687	17054	COMPSERVICES, INC	680.00	0.00	Posted
06/23/16	192688	12445	CONSERVATION RESOURCES	4,819.05	0.00	Posted
06/23/16	192689	008138	CONTE, EDWINA	50.73	0.00	Posted
06/23/16	192690	G09391	CROSSLAND, ASHLEY	51.81	0.00	Posted
06/23/16	192691	001563	CURRICULUM ASSOCIATES, INC.	262.70	0.00	Posted
06/23/16	192692	008150	CURTIS, JANE	534.74	0.00	Posted
06/23/16	192693	B04135	DAILEY, SUZANNE	125.47	0.00	Posted
06/23/16	192694	17274	DANBORO POSTMASTER	350.00	0.00	Posted
06/23/16	192695	18541	DANIEL BROWN	1,100.00	0.00	Posted
06/23/16	192696	004598	DAVID A NOVER. M.D., P.C.	625.00	0.00	Posted
06/23/16	192697	G09448	DAVIDSON, CASEY	224.58	0.00	Posted
06/23/16	192698	001620	DELCREST MEDICAL PRODUCTS	58.23	0.00	Posted
06/23/16	192699	9082	DENISE BETTS, TAX COLLECTOR	2,757.02	0.00	Posted
06/23/16	192700	G09374	DETWEILER, COREY	48.30	0.00	Posted
06/23/16	192701	G09237	DIMARZIO, GILLIAN	184.00	0.00	Posted
06/23/16	192702	14152	DIRECT ENERGY	0.00	0.00	Voided
06/23/16	192703	14152	DIRECT ENERGY	0.00	0.00	Voided
06/23/16	192704	14152	DIRECT ENERGY	11,402.15	0.00	Posted
06/23/16	192705	008181	DOMAN, KAREN	331.18	0.00	Posted
06/23/16	192706	14620	DOMENIC GRAZIANO FLOWERS, INC.	277.95	0.00	Posted
06/23/16	192707	G09730	DOWD, ANDREW	201.25	0.00	Posted
06/23/16	192708	001878	DOYLESTOWN ELEC. SUPPLY CO.	0.00	0.00	Voided
06/23/16	192709	001878	DOYLESTOWN ELEC. SUPPLY CO.	1,157.01	0.00	Posted
06/23/16	192710	001896	DOYLESTOWN GLASS CO.	445.00	0.00	Posted
06/23/16	192711	16749	DPL PAINTING INC	8,985.00	0.00	Posted
06/23/16	192712	18512	DRONE WORLD	3,796.00	0.00	Posted
06/23/16	192713	001975	DSI MEDICAL SERVICES INC.	721.00	0.00	Posted
06/23/16	192714	C05093	DURIE, ANDREW R.	56.93	0.00	Posted
06/23/16	192715	17041	EDUCATION INC	630.00	0.00	Posted
06/23/16	192716	2113	EDUCATION LOGISTICS, INC.	4,350.00	0.00	Posted
06/23/16	192717	17216	EDUCERE, LLC	5,081.50	0.00	Posted
06/23/16	192718	12038	EMPIRE MUSIC	735.00	0.00	Posted
06/23/16	192719	18046	EVERYDAY SCHOOL SUPPLY	1,759.05	0.00	Posted
06/23/16	192720	13863	F. AMBROSE RIGGING, INC.	1,190.00	0.00	Posted
06/23/16	192721	16529	F.E. BUEHLER & SONS INC	145.00	0.00	Posted
06/23/16	192722	G09757	FERNANDEZ, KELLY	38.00	0.00	Posted
06/23/16	192723	G09734	FILES, TARA	111.61	0.00	Posted
06/23/16	192724	E07095	FILIPE, ELIZABETH	549.10	0.00	Posted
06/23/16	192725	18207	FINELLI, JENNIFER & PETER	150.00	0.00	Posted
06/23/16	192726	005552	FIRST STUDENT, INC.	852,420.86	0.00	Posted
06/23/16	192727	002425	FLAGHOUSE	2,310.84	0.00	Posted
06/23/16	192728	002428	FLINN SCIENTIFIC, INC.	547.20	0.00	Posted
06/23/16	192729	000036	FOLLETT SCHOOL SOLUTIONS, INC.	6,171.31	0.00	Posted
06/23/16	192730	18461	FOREST SCIENTIFIC CORPORATION	1,328.10	0.00	Posted
06/23/16	192731	11350	FOSTER, TONI	47.15	0.00	Posted
06/23/16	192732	4461	FOUNDATIONS BEHAVIORAL HEALTH	17,879.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

June 23, 2016 8:33 AM

Page 3

MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	192733	002471	FRANKLIN CHEMICAL & EQUIPMENT	11,364.30	0.00	Posted
06/23/16	192734	18345	FSI INDUSTRIES	562.95	0.00	Posted
06/23/16	192735	18181	FUNCTIONAL TREATMENTS	1,498.40	0.00	Posted
06/23/16	192736	18418	GANTER SOUTH SERVICES	2,247.52	0.00	Posted
06/23/16	192737	A001223	GARTENBERG, IRA	46.00	0.00	Posted
06/23/16	192738	17138	GDF SUEZ ENERGY RESOURCES NA	0.00	0.00	Voided
06/23/16	192739	17138	GDF SUEZ ENERGY RESOURCES NA	0.00	0.00	Voided
06/23/16	192740	17138	GDF SUEZ ENERGY RESOURCES NA	157,055.35	0.00	Posted
06/23/16	192741	G09665	GERMANO JR., ANTHONY	207.69	0.00	Posted
06/23/16	192742	5918	GLITZ, CLAUDIA	67.86	0.00	Posted
06/23/16	192743	G09802	GOLDBURD, ELINA	46.00	0.00	Posted
06/23/16	192744	G09031	GORDON, CARRIE	89.30	0.00	Posted
06/23/16	192745	16045	GORECON INC	59,195.70	0.00	Posted
06/23/16	192746	002757	GRAINGER INC	1,168.49	0.00	Posted
06/23/16	192747	16483	GREENAWALD, IRENE	83.95	0.00	Posted
06/23/16	192748	002839	GROVE SUPPLY, INC.	419.25	0.00	Posted
06/23/16	192749	G09221	GRUVER, MICHAEL	108.50	0.00	Posted
06/23/16	192750	G09202	GULKIS, CATHERINE	1,550.00	0.00	Posted
06/23/16	192751	002892	HAJOCA CORPORATION	1,155.25	0.00	Posted
06/23/16	192752	2392	HARRINGTON INDUSTRIAL PLASTICS	148.05	0.00	Posted
06/23/16	192753	G09082	HAVILAND, SUZANNA	186.24	0.00	Posted
06/23/16	192754	5702	HEALTH MATS COMPANY	1,467.98	0.00	Posted
06/23/16	192755	3738	HEINEMANN/GREENWOOD PUBLISHI	1,299.93	0.00	Posted
06/23/16	192756	17030	HELSEL, BRAD	240.00	0.00	Posted
06/23/16	192757	A00906	HENSIL, SCOTT	515.60	0.00	Posted
06/23/16	192758	003534	HERFF JONES, INC.	3,355.83	0.00	Posted
06/23/16	192759	003097	HEROLD'S PEST CONTROL CO.	2,000.00	0.00	Posted
06/23/16	192760	003133	HIGH NOON BOOKS	497.97	0.00	Posted
06/23/16	192761	7216	HILTI, INC.	129.41	0.00	Posted
06/23/16	192762	003208	HOME DEPOT	0.00	0.00	Voided
06/23/16	192763	003208	HOME DEPOT	1,157.54	0.00	Posted
06/23/16	192764	005245	HORSHAM CLINIC	1,428.00	0.00	Posted
06/23/16	192765	D06059	HOWARD, BETH	59.80	0.00	Posted
06/23/16	192766	11720	IF IT'S WATER, INC.	1,554.30	0.00	Posted
06/23/16	192767	1914	INDUSTRIAL CONTROLS DISTRIBUTO	401.92	0.00	Posted
06/23/16	192768	003364	INTEGRA ONE	5,818.00	0.00	Posted
06/23/16	192769	4580	INTELLICOM SYSTEMS, INC	450.00	0.00	Posted
06/23/16	192770	11622	INX TECHNOLOGY	3,890.00	0.00	Posted
06/23/16	192771	16213	ISIGN	267.00	0.00	Posted
06/23/16	192772	008419	JAFFE, JASON	57.14	0.00	Posted
06/23/16	192773	16439	JAMES & LISA BEND	1,381.00	0.00	Posted
06/23/16	192774	MIS001	JAMIE SCHLOTTERER	41.00	0.00	Posted
06/23/16	192775	A01056	JEFFREY SPARKS	342.00	0.00	Posted
06/23/16	192776	1290	JOHN BARCLAY SCHOOL ACTIVITY F	56.00	0.00	Posted
06/23/16	192777	17051	JOHN L. AMMONS	1,600.00	0.00	Posted
06/23/16	192778	15055	JOHN READING	82.11	0.00	Posted
06/23/16	192779	3526	JOHNSON CONTROLS CO.	5,575.00	0.00	Posted
06/23/16	192780	G09732	JOHNSTONE, JACQUELINE	126.50	0.00	Posted
06/23/16	192781	11973	K & H WINDOW WORLD, INC.	195.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

June 23, 2016 8:33 AM

Page 4

MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	192782	17259	K12 ENTERPRISE	212.50	0.00	Posted
06/23/16	192783	10083	KAMPUS KLOTHES, INC.	81.90	0.00	Posted
06/23/16	192784	C05100	KEHAN, CHRISTINE	57.90	0.00	Posted
06/23/16	192785	A001297	KENNEDY, SCOTT	159.69	0.00	Posted
06/23/16	192786	18539	KEVIN RENAHAN	1,100.00	0.00	Posted
06/23/16	192787	E07000	KISTNER, RUTH	77.85	0.00	Posted
06/23/16	192788	003573	KMART #3737	57.24	0.00	Posted
06/23/16	192789	003690	KNIESE'S PLUMBING & HEATING, INC.	55.30	0.00	Posted
06/23/16	192790	1190	LABS, SHERRY B.	2,575.60	0.00	Posted
06/23/16	192791	003777	LAKESIDE EDUCATIONAL NETWORK	128,735.40	0.00	Posted
06/23/16	192792	E07050	LARKIN, CLAUDIA	60.00	0.00	Posted
06/23/16	192793	11561	LEARNING A-Z	10,649.55	0.00	Posted
06/23/16	192794	A00555	LEATHERBARROW, CHERYL	70.96	0.00	Posted
06/23/16	192795	B04009	LIVINGSTON, MIKE	100.00	0.00	Posted
06/23/16	192796	18504	LORI JONES	400.00	0.00	Posted
06/23/16	192797	008538	LOSCH, PAUL	151.00	0.00	Posted
06/23/16	192798	CH1001	MADLINE CAMPBELL	41.00	0.00	Posted
06/23/16	192799	G09479	MAGEE, NANCY	467.00	0.00	Posted
06/23/16	192800	8465	MANCINO MFG. CO.	980.00	0.00	Posted
06/23/16	192801	15196	MANNELLA, MARK	236.30	0.00	Posted
06/23/16	192802	A00117	MARSHALL, RAY	55.60	0.00	Posted
06/23/16	192803	10466	MARTIN LUTHER SCHOOL	9,165.00	0.00	Posted
06/23/16	192804	A00925	MARTIN, JAMIE	325.97	0.00	Posted
06/23/16	192805	G09275	MAZZENGA, IZABELLA	750.00	0.00	Posted
06/23/16	192806	G09133	MCDONALD, MARY	79.01	0.00	Posted
06/23/16	192807	G09803	MCSLOY, KRISTY	36.00	0.00	Posted
06/23/16	192808	008783	MENNA JOAN	109.02	0.00	Posted
06/23/16	192809	18538	MICHAEL SHARMAN	1,100.00	0.00	Posted
06/23/16	192810	004234	MICHEL CO INC, R.E.	309.75	0.00	Posted
06/23/16	192811	004332	MOHAN, JOHN P	4,060.80	0.00	Posted
06/23/16	192812	G09039	MOSKOWITZ, JAY	537.86	0.00	Posted
06/23/16	192813	18548	MR & MRS BERNARDI	16,894.80	0.00	Posted
06/23/16	192814	G09760	MULLEN, KATELYN	149.27	0.00	Posted
06/23/16	192815	G09773	MULLIS, MELODY	16.10	0.00	Posted
06/23/16	192816	18175	MUSICIAN'S FRIEND, INC	98.38	0.00	Posted
06/23/16	192817	G09220	MUSITANO, NATALIA	1,386.82	0.00	Posted
06/23/16	192818	G09746	MYERS, ELIZABETH	95.48	0.00	Posted
06/23/16	192819	1191	NANCY JONES	2,793.68	0.00	Posted
06/23/16	192820	17656	NATIONAL ENERGY CONTROL CORP	906.85	0.00	Posted
06/23/16	192821	NT1002	NESHAMINY ABSTRACT	950.00	0.00	Posted
06/23/16	192822	11455	NEW HOPE ACADEMY	3,000.06	0.00	Posted
06/23/16	192823	A00855	NICKERSON, MIKE	139.32	0.00	Posted
06/23/16	192824	14169	O'BRIEN, JESSICA	84.87	0.00	Posted
06/23/16	192825	13722	O'CONNOR, JILLIAN	29.90	0.00	Posted
06/23/16	192826	004638	OFFICE BASICS	0.00	0.00	Voided
06/23/16	192827	004638	OFFICE BASICS	0.00	0.00	Voided
06/23/16	192828	004638	OFFICE BASICS	0.00	0.00	Voided
06/23/16	192829	004638	OFFICE BASICS	2,979.56	0.00	Posted
06/23/16	192830	G09740	ORENSTEIN, ZACHARY	247.53	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

June 23, 2016 8:33 AM

Page 5

MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	192831	9414	PA VIRTUAL CHARTER SCHOOL	17,602.47	0.00	Posted
06/23/16	192832	G09781	PANITCH, REBECCA	142.83	0.00	Posted
06/23/16	192833	17739	PAPCO	55,484.23	0.00	Posted
06/23/16	192834	7564	PAPER MART INC.	1,394.07	0.00	Posted
06/23/16	192835	004374	PAUL B MOYER & SONS, INC.	0.00	0.00	Voided
06/23/16	192836	004374	PAUL B MOYER & SONS, INC.	611.40	0.00	Posted
06/23/16	192837	16764	PEARSON CLINICAL ASSESSMENTS	45.00	0.00	Posted
06/23/16	192838	1092	PEARSON EDUCATION	1,462.44	0.00	Posted
06/23/16	192839	004770	PECO ENERGY	28.42	0.00	Posted
06/23/16	192840	16911	PEIRCE-PHELPS INC	330.97	0.00	Posted
06/23/16	192841	G09739	PELOQUIN, KELLEY	252.49	0.00	Posted
06/23/16	192842	004858	PENNRIDGE SCHOOL DISTRICT	1,587.18	0.00	Posted
06/23/16	192843	G09013	PENSABENE, PAMELA	142.60	0.00	Posted
06/23/16	192844	4310	PERKINS/TP TRAILERS, INC.	175.00	0.00	Posted
06/23/16	192845	G09791	PERRINE, KEVIN	147.78	0.00	Posted
06/23/16	192846	C05035	PERRY, JEAN-MARIE	258.01	0.00	Posted
06/23/16	192847	004915	PETTY CASH ADM CENTER	334.50	0.00	Posted
06/23/16	192848	004933	PETTY CASH TRANSPORTATION	309.37	0.00	Posted
06/23/16	192849	004951	PETTY CASH WARWICK	232.33	0.00	Posted
06/23/16	192850	11699	PHILADELPHIA EXTRACT COMPANY	180.20	0.00	Posted
06/23/16	192851	G09799	PHILLIPS, CRAIG	852.14	0.00	Posted
06/23/16	192852	4116	PIONEER VALLEY BOOKS	3,069.60	0.00	Posted
06/23/16	192853	18221	PLUMMASTER, INC.	454.00	0.00	Posted
06/23/16	192854	17866	PLUMSTEAD MATERIALS	463.54	0.00	Posted
06/23/16	192855	13758	POWER WASHERS	200.00	0.00	Posted
06/23/16	192856	8849	PROUD, SUSAN	113.17	0.00	Posted
06/23/16	192857	005333	QUAKERTOWN COMMUNITY S. D.	2,636.99	0.00	Posted
06/23/16	192858	F08001	QUINN, CHRISTINA	92.46	0.00	Posted
06/23/16	192859	G09758	RABBERMAN, KERRI	189.98	0.00	Posted
06/23/16	192860	18487	RESOURCE INTERIORS, LLC	563.52	0.00	Posted
06/23/16	192861	D06070	ROBINSON, MICHAEL	46.58	0.00	Posted
06/23/16	192862	G09141	RODGERS, DAVID	54.86	0.00	Posted
06/23/16	192863	A00871	ROTHSTEIN, MICHELE	44.56	0.00	Posted
06/23/16	192864	G09805	RUDOLPH, JESSICA	774.50	0.00	Posted
06/23/16	192865	G09450	RUSH, BRIAN	40.25	0.00	Posted
06/23/16	192866	005544	RUSSO MUSIC CENTER	0.00	0.00	Voided
06/23/16	192867	005544	RUSSO MUSIC CENTER	4,965.03	0.00	Posted
06/23/16	192868	005585	S.D.I.C.	20,170.93	0.00	Posted
06/23/16	192869	13061	SABOL, RICHARD	505.72	0.00	Posted
06/23/16	192870	17022	SALISBURY TOWNSHIP SCHOOL DIS	3,530.40	0.00	Posted
06/23/16	192871	G09801	SAND, STACEY	46.00	0.00	Posted
06/23/16	192872	14643	SATCO SUPPLY	174.92	0.00	Posted
06/23/16	192873	G09227	SAULLO, GEANINE	135.12	0.00	Posted
06/23/16	192874	008825	SCHMIDT, BRIDGET	1,595.00	0.00	Posted
06/23/16	192875	000130	SCHOLASTIC LIBRARY PUBLISHING	35.97	0.00	Posted
06/23/16	192876	005605	SCHOLASTIC, INC.	3,371.46	0.00	Posted
06/23/16	192877	14699	SCHOOL KIDS HEALTHCARE	99.90	0.00	Posted
06/23/16	192878	18024	SCHOOL OUTFITTERS	1,144.63	0.00	Posted
06/23/16	192879	005633	SCHOOL SPECIALTY INC.	553.83	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

June 23, 2016 8:33 AM

Page 6

MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	192880	G09728	SCHUCK, JESSICA	82.57	0.00	Posted
06/23/16	192881	A00637	SCHWEIZER, JILL	658.17	0.00	Posted
06/23/16	192882	17777	SCIENTIFIC WATER CONDITIONING	1,250.00	0.00	Posted
06/23/16	192883	16120	SECURITY AND DATA TECHNOLOGIE	2,968.75	0.00	Posted
06/23/16	192884	G09761	SHAO, WEI-HUA	159.45	0.00	Posted
06/23/16	192885	005718	SHAW & SON, NICHOLAS A.	10,862.84	0.00	Posted
06/23/16	192886	005730	SHERWIN WILLIAMS CO	1,478.74	0.00	Posted
06/23/16	192887	5400	SHOP SPECIALTIES	588.10	0.00	Posted
06/23/16	192888	G09399	SHUTTLEWORTH, REGINA	32.20	0.00	Posted
06/23/16	192889	G09487	SIDELINKER, ROBERT	650.00	0.00	Posted
06/23/16	192890	CH1003	SIERRA DAVIS	41.00	0.00	Posted
06/23/16	192891	005771	SIMPLEX GRINNELL LP	2,497.34	0.00	Posted
06/23/16	192892	16929	SMART PRACTICE	534.50	0.00	Posted
06/23/16	192893	005929	SRA/MCGRAW HILL	3,657.34	0.00	Posted
06/23/16	192894	16370	STANLEY, THERESA	38.61	0.00	Posted
06/23/16	192895	CH1004	STEPHANIE LITZENBERGER	41.00	0.00	Posted
06/23/16	192896	5207	STEPS TO LITERACY, LLC	181.85	0.00	Posted
06/23/16	192897	G09023	STONE, ALISON	705.00	0.00	Posted
06/23/16	192898	G09457	STRIANO, GREGORY	101.61	0.00	Posted
06/23/16	192899	006024	SUNDANCE/NEWBRIDGE EDUCATION	0.00	0.00	Voided
06/23/16	192900	006024	SUNDANCE/NEWBRIDGE EDUCATION	8,488.98	0.00	Posted
06/23/16	192901	G09635	SWOYER, JENNIFER	32.20	0.00	Posted
06/23/16	192902	001908	TAGUE LUMBER	1,345.36	0.00	Posted
06/23/16	192903	1164	TELE SUPPLY	366.60	0.00	Posted
06/23/16	192904	1412	THE CHILDREN'S HOSPITAL OF PHIL	75.00	0.00	Posted
06/23/16	192905	9514	THE COMMUNICATION CONNECTION,	133.44	0.00	Posted
06/23/16	192906	9413	THE PA CYBER CHARTER SCHOOL	6,812.75	0.00	Posted
06/23/16	192907	G09465	THEIS, ALLISON	106.38	0.00	Posted
06/23/16	192908	14865	THOMPSON, CORY	1,550.00	0.00	Posted
06/23/16	192909	1795	TIMBAR PACKAGING & DISPLAY	555.30	0.00	Posted
06/23/16	192910	17988	TOMLINSON, SARAH	2,909.30	0.00	Posted
06/23/16	192911	G09109	TRANSUE, BONNIE	60.04	0.00	Posted
06/23/16	192912	12131	TRI-COUNTY ELECTRICAL SUPPLY	746.93	0.00	Posted
06/23/16	192913	2672	TRISTATE HVAC EQUIPMENT	4,864.62	0.00	Posted
06/23/16	192914	G09697	TURNER, DANIELLE	239.20	0.00	Posted
06/23/16	192915	11003	TYKSINSKI, KARI WILLIAMS	1,429.74	0.00	Posted
06/23/16	192916	006268	UNITED REFRIGERATION INC.	29.62	0.00	Posted
06/23/16	192917	11768	VALLEY DAY SCHOOL	2,080.00	0.00	Posted
06/23/16	192918	C05130	VAN REED, BRIE	429.53	0.00	Posted
06/23/16	192919	000138	VERITIV	231.87	0.00	Posted
06/23/16	192920	000511	VERIZON	1,536.50	0.00	Posted
06/23/16	192921	7947	VERIZON WIRELESS	7,837.83	0.00	Posted
06/23/16	192922	G09610	VETOVICH, KRISTINA	66.53	0.00	Posted
06/23/16	192923	006396	VISUAL SOUND, INC.	2,341.00	0.00	Posted
06/23/16	192924	C05067	WALLOFF, ALYSSA	62.16	0.00	Posted
06/23/16	192925	1222	WALSH, KATHLEEN	101.78	0.00	Posted
06/23/16	192926	5645	WARD'S NATURAL SCIENCE EST., IN	155.56	0.00	Posted
06/23/16	192927	006489	WARRINGTON TOWNSHIP W&S	2,350.91	0.00	Posted
06/23/16	192928	16671	WASTE MANAGEMENT	1,059.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	192929	16893	WATCHMINDER	78.00	0.00	Posted
06/23/16	192930	E07025	WATKINS, LOUISE	69.40	0.00	Posted
06/23/16	192931	G09787	WEAVER, JESSICA	125.00	0.00	Posted
06/23/16	192932	006525	WEHRUNG'S FAMILY HOME CTR. INC	0.00	0.00	Voided
06/23/16	192933	006525	WEHRUNG'S FAMILY HOME CTR. INC	259.16	0.00	Posted
06/23/16	192934	D06135	WEISS, JUDIE	46.00	0.00	Posted
06/23/16	192935	9190	WELD-RITE SERVICES, INC.	200.00	0.00	Posted
06/23/16	192936	006528	WENGER CORPORATION	1,867.00	0.00	Posted
06/23/16	192937	G09747	WETZEL, SHARON	51.06	0.00	Posted
06/23/16	192938	G09455	WHITE, DIANE	206.37	0.00	Posted
06/23/16	192939	G09315	WILSON, BRITTANY	350.00	0.00	Posted
06/23/16	192940	008964	WODYKA, SHARON	618.76	0.00	Posted
06/23/16	192941	18523	WORTHINGTON DIRECT	3,617.05	0.00	Posted
06/23/16	192942	1762	XPEDX	62,759.00	0.00	Posted
06/23/16	192943	006723	ZEO BROTHERS PRODUCTIONS, INC.	8,122.00	0.00	Posted
06/23/16	C009716	5818	B & H PHOTO-VIDEO, INC.	3,070.87	0.00	Posted
06/23/16	C009717	5818	B & H PHOTO-VIDEO, INC.	42.99	0.00	Posted
06/23/16	C009718	5818	B & H PHOTO-VIDEO, INC.	111.92	0.00	Posted
06/23/16	C009719	5818	B & H PHOTO-VIDEO, INC.	319.40	0.00	Posted
06/23/16	C009720	5818	B & H PHOTO-VIDEO, INC.	247.99	0.00	Posted
06/23/16	C009721	5818	B & H PHOTO-VIDEO, INC.	1,547.88	0.00	Posted
06/23/16	C009722	6484	BEGLEY, CARLIN & MANDIO	8,654.31	0.00	Posted
06/23/16	C009723	13648	BUCHANAN INGERSOLL & ROONEY P	3,151.90	0.00	Posted
06/23/16	C009724	13648	BUCHANAN INGERSOLL & ROONEY P	3,735.00	0.00	Posted
06/23/16	C009725	001221	COLONIAL ELECTRIC SUPPLY, INC.	41.27	0.00	Posted
06/23/16	C009726	001221	COLONIAL ELECTRIC SUPPLY, INC.	428.80	0.00	Posted
06/23/16	C009727	001221	COLONIAL ELECTRIC SUPPLY, INC.	305.78	0.00	Posted
06/23/16	C009728	001221	COLONIAL ELECTRIC SUPPLY, INC.	2,028.00	0.00	Posted
06/23/16	C009729	001221	COLONIAL ELECTRIC SUPPLY, INC.	340.02	0.00	Posted
06/23/16	C009730	001221	COLONIAL ELECTRIC SUPPLY, INC.	410.03	0.00	Posted
06/23/16	C009731	001221	COLONIAL ELECTRIC SUPPLY, INC.	425.81	0.00	Posted
06/23/16	C009732	001980	DUFF SUPPLY CO.	57.77	0.00	Posted
06/23/16	C009733	001980	DUFF SUPPLY CO.	238.22	0.00	Posted
06/23/16	C009734	002438	FOLLETT SCHOOL SOLUTIONS, INC	24.85	0.00	Posted
06/23/16	C009735	002438	FOLLETT SCHOOL SOLUTIONS, INC	141.02	0.00	Posted
06/23/16	C009736	002438	FOLLETT SCHOOL SOLUTIONS, INC	296.01	0.00	Posted
06/23/16	C009737	002438	FOLLETT SCHOOL SOLUTIONS, INC	525.40	0.00	Posted
06/23/16	C009738	002438	FOLLETT SCHOOL SOLUTIONS, INC	206.43	0.00	Posted
06/23/16	C009739	002438	FOLLETT SCHOOL SOLUTIONS, INC	201.40	0.00	Posted
06/23/16	C009740	002438	FOLLETT SCHOOL SOLUTIONS, INC	786.50	0.00	Posted
06/23/16	C009741	002556	HILLYARD - DELAWARE VALLEY	128.60	0.00	Posted
06/23/16	C009742	002556	HILLYARD - DELAWARE VALLEY	20,201.50	0.00	Posted
06/23/16	C009743	1030	JOHNSTONE SUPPLY	179.90	0.00	Posted
06/23/16	C009744	1030	JOHNSTONE SUPPLY	69.75	0.00	Posted
06/23/16	C009745	1030	JOHNSTONE SUPPLY	484.72	0.00	Posted
06/23/16	C009746	1030	JOHNSTONE SUPPLY	115.54	0.00	Posted
06/23/16	C009747	1030	JOHNSTONE SUPPLY	39.81	0.00	Posted
06/23/16	C009748	1030	JOHNSTONE SUPPLY	494.55	0.00	Posted
06/23/16	C009749	14115	LORBER PLUMBING	155.22	0.00	Posted

Bank Account - Check Details by Date

June 23, 2016 8:33 AM

Central Bucks School District

Page 8

MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 06/23/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
06/23/16	C009750	14115	LORBER PLUMBING	49.33	0.00	Posted
06/23/16	C009751	005524	PHILIP ROSENAU CO., INC.	2,195.43	0.00	Posted
06/23/16	C009752	005524	PHILIP ROSENAU CO., INC.	1,185.60	0.00	Posted
06/23/16	C009753	005524	PHILIP ROSENAU CO., INC.	2,730.24	0.00	Posted
06/23/16	C009754	005524	PHILIP ROSENAU CO., INC.	1,181.70	0.00	Posted
06/23/16	C009755	005524	PHILIP ROSENAU CO., INC.	8,327.34	0.00	Posted
06/23/16	C009756	005524	PHILIP ROSENAU CO., INC.	1,711.20	0.00	Posted
06/23/16	C009757	10073	RIDDELL/ALL AMERICAN SPORTS CO	258.41	0.00	Posted
06/23/16	C009758	10073	RIDDELL/ALL AMERICAN SPORTS CO	12,845.14	0.00	Posted
06/23/16	C009759	10073	RIDDELL/ALL AMERICAN SPORTS CO	303.93	0.00	Posted
06/23/16	C009760	17309	RIVER VALLEY LANDSCAPES	3,000.00	0.00	Posted
06/23/16	C009761	003799	SIEMENS INDUSTRY, INC	3,000.00	0.00	Posted
06/23/16	C009762	006178	TOZOUR-TRANE	581.56	0.00	Posted
06/23/16	C009763	006178	TOZOUR-TRANE	454.51	0.00	Posted
06/23/16	C009764	006178	TOZOUR-TRANE	745.28	0.00	Posted
06/23/16	C009765	006178	TOZOUR-TRANE	477.04	0.00	Posted
06/23/16	C009766	16172	WB MASON CO, INC	61.26	0.00	Posted
06/23/16	C009767	5558	WEINSTEIN SUPPLY	156.77	0.00	Posted
06/23/16	C009768	5558	WEINSTEIN SUPPLY	177.93	0.00	Posted
06/23/16	C009769	5558	WEINSTEIN SUPPLY	307.04	0.00	Posted
06/23/16	C009770	5558	WEINSTEIN SUPPLY	6,411.25	0.00	Posted
06/23/16	C009771	5558	WEINSTEIN SUPPLY	15.77	0.00	Posted
06/23/16	C009772	5558	WEINSTEIN SUPPLY	229.14	0.00	Posted
06/23/16	C009773	5558	WEINSTEIN SUPPLY	255.85	0.00	Posted
06/23/16	C009774	5558	WEINSTEIN SUPPLY	1,138.29	0.00	Posted
Totals for 06/23/16				2,105,944.25	0.00	

TD Bank, N.A.

Bank Account - Check Details by Date
 Central Bucks School District

FUND
 (3)

June 20, 2016 12:28 PM

Page 1
 MPINTO

Bank Account: No.: TD CAPITAL, Date Filter: 06/20/16
 Check Ledger: Bank Account No.: TD CAPITAL

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD CAPITAL		TD Bank, N.A.				
06/20/16	003389	18540	ACCESS IT GROUP, INC	117,010.00	0.00	Posted
06/20/16	003390	17295	APPLE INC.	355,200.00	0.00	Posted
06/20/16	003391	009176	BUCKINGHAM TOWNSHIP	4,326.29	0.00	Posted
06/20/16	003392	5699	CDW GOVERNMENT	13,328.77	0.00	Posted
06/20/16	003393	14468	CHAMBERS & ASSOCIATES, INC.	1,523.81	0.00	Posted
06/20/16	003394	001863	DOYLESTOWN BOROUGH	6,179.00	0.00	Posted
06/20/16	003395	1114	EPLUS TECHNOLOGY, INC.	192,716.70	0.00	Posted
06/20/16	003396	12450	FRAYTAK VEISZ HOPKINS DUTHIE, P.	1,170.00	0.00	Posted
06/20/16	003397	17390	FRED BEANS FORD	25,917.00	0.00	Posted
06/20/16	003398	13209	GODSHALL KANE O'ROURKE ARCHIT	1,998.00	0.00	Posted
06/20/16	003399	17969	GRIPCASE	13,148.92	0.00	Posted
06/20/16	003400	003364	INTEGRA ONE	0.00	0.00	Voided
06/20/16	003401	003364	INTEGRA ONE	0.00	0.00	Voided
06/20/16	003402	003364	INTEGRA ONE	776,070.83	0.00	Posted
06/20/16	003403	13782	INTEGRATED TURF MANAGEMENT, I	485.00	0.00	Posted
06/20/16	003404	17333	SNYDER HOFFMAN ASSOC INC	285.00	0.00	Posted
06/20/16	003405	17954	STAN-ROCH PLUMBING INC	5,400.00	0.00	Posted
06/20/16	003406	18402	THE WIRE GUYS	76,599.35	0.00	Posted
06/20/16	003407	18489	TRI-COUNTY MECHANICAL, INC.	23,220.00	0.00	Posted
06/20/16	003408	006396	VISUAL SOUND, INC.	36,168.00	0.00	Posted
06/20/16	003409	001863	DOYLESTOWN BOROUGH	250.00	0.00	Posted
06/20/16	CC00225	002704	GILMORE & ASSOCIATES, INC.	475.00	0.00	Posted
06/20/16	CC00226	002704	GILMORE & ASSOCIATES, INC.	2,382.11	0.00	Posted
06/20/16	CC00227	002704	GILMORE & ASSOCIATES, INC.	360.00	0.00	Posted
Totals for 06/20/16				1,654,213.78	0.00	

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 28, 2016

FOR ACTION: Budgetary Transfers

The annual expenditure budget is approved on a detailed state mandated format. As the fiscal year proceeds, actual required expenditures may exceed the original budget in certain categories and also actual required expenditures may fall below the original budget in other categories. The State requires that the Board approve budgetary transfers to cover all higher than anticipated expenditures that occur in budget categories. Several budgetary transfers have been identified at this time and the need for additional budgetary transfers is likely between now and the end of the fiscal 2015-2016 fiscal year.

It is recommended that the administration be directed to prepare any remaining budgetary transfers identified between now and the end of the fiscal year and submit them for board approval at the subsequent board meeting and also prepare those budget transfers necessary to finalize the fiscal year 2015-2016 and that said transfers be submitted to the Board for ratification no later than October 2016.

RECOMMENDATION:

The administration is recommending that the Board approve the following budgetary transfers for fiscal 2015-2016 and proceed with preparing any remaining budgetary transfers necessary to finalize the fiscal 2015-2016 school year.

BUDGETARY TRANSFERS
Budget Transfers 2015 - 2016

FROM: 1100 - 100 Instruction - Salaries 150,000
TO: 1100 - 600 Instruction - Supplies 150,000

Reallocate budgeted within the 1100 function to increase amount budgeted for supplies.

FROM: 1200 - 100 Special Education - Salaries 115,000
TO: 1200 - 200 Special Education - Benefits 115,000

Reallocate Salaries budget to Benefits budget within the 1200 function.

FROM: 1200 - 300 Special Education - Purchased Professional Services 175,000
TO: 1200 - 500 Special Education - Other Purchased Services 175,000

Reallocate budget within the 1200 function from Purchased Professional Services to Other Purchased Services.

FROM: 1400 - 300 Other Instructional Program - Purch Professional Serv 1,000
TO: 1400 - 600 Other Instructional Program - Supplies 1,000

Reallocate budget within the 1400 function to increase amount budgeted for Supplies from Purchased Professional services budget.

FROM: 1100 - 100 Instruction - Salaries 500,000
1100 - 200 Instruction - Benefits 680,000
TO: 2100 - 100 Support Services-Student - Salaries 250,000
2100 - 200 Support Services-Student - Benefits 500,000
2200 - 100 Instructional Support - Salaries 250,000
2200 - 200 Instructional Support - Benefits 180,000

Reallocate the Salaries and Benefits budgets from the 1100 Instruction function to the 2100 Support Services-Student and 2200 Instructional Support function.

FROM: 2100 - 300 Support Services-Student- Purchased Professional Service 10,000
2100 - 600 Support Services-Student - Supplies 13,000
2200 - 400 Instructional Support - Purchased Property Services 15,000
2200 - 700 Instructional Support - Property 60,000
TO: 2200 - 500 Instructional Support - Other Purchased Services 98,000

Reallocate budget between the Support Services-Student function and the Instructional Support function to increase the amount budgeted for Other Purchased Services.

BUDGETARY TRANSFERS
Budget Transfers 2015 - 2016

FROM: 2200 - 700 Instructional Support - Property 10,000
TO: 2200 - 600 Instructional Support - Supplies 10,000

Reallocate budget within the 2200 function from Property to Supplies.

FROM: 1200 - 100 Special Education - Salaries 50,000
TO: 2400 - 100 Pupil Health - Salaries 28,000
2400 - 200 Pupil Health - Benefits 22,000

Reallocate excess budget from the Special Education Salaries to the Pupil Health Salaries and Benefits.

FROM: 2600 - 100 Operations - Salaries 75,000
TO: 2600 - 200 Operations - Benefits 75,000

Reallocate budget within Operations function for Payroll and Benefits.

FROM: 2600 - 100 Operations - Salaries 135,000
TO: 2700 - 100 Transportation - Salaries 60,000
2700 - 200 Transportation - Benefits 75,000

Reallocate budget from Operations Salaries to Transportation Salaries and Benefits.

FROM: 2700 - 400 Transportation - Purchase Property Services 100,000
2700 - 600 Transportation - Supplies 160,000
TO: 2700 - 500 Transportation - Other Purchased Services 260,000

Reallocate budget within the Transportation function from Purchased Property Services and Supplies to Other Purchased Services.

FROM: 2800 - 300 Central Support Services - Purchase Professional Serv. 100,000
2800 - 400 Central Support Services - Purchase Property Service 15,000
2800 - 700 Central Support Services - Property 19,000
TO: 2800 - 500 Central Support Services - Other Purchased Services 134,000

Reallocate budget within the 2800 function to increase budget for Other Purchased Services.

BUDGETARY TRANSFERS
Budget Transfers 2015 - 2016

FROM:	1600 - 100	Adult Education - Salaries	97,800
	1600 - 200	Adult Education - Benefits	38,713
	1600 - 300	Adult Education - Purchase Professional Services	51,000
	1600 - 400	Adult Education - Purchase Property Services	300
	1600 - 500	Adult Education - Other Purchased Services	500
	1600 - 600	Adult Education - Supplies	5,800
	1600 - 800	Adult Education - Other Expenses	250
TO:	3300 - 100	Community Services - Salaries	97,800
	3300 - 200	Community Services - Benefits	38,713
	3300 - 300	Community Services - Purchased Professional Services	51,000
	3300 - 400	Community Services - Purchased Property Services	300
	3300 - 500	Community Services - Other Purchased Services	500
	3300 - 600	Community Services - Supplies	5,800
	3300 - 800	Community Services - Other Expenses	250

Reallocate budget from the Adult Education function to the Community Services function.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 28, 2016

FOR ACTION: School Board Policies for Approval (Second Read)

School Board Policy 137 – Home Education Programs

The Home Education Policy was updated to reflect changes to the Home Education requirements due to the passing of Act 196 of 2014. Changes to the policy include supervisor responsibilities, graduation requirements, diploma options, and Home Education transfer procedures within the state of Pennsylvania.

School Board Policy 217 – Graduation Requirements

This policy contained changes that were required based on changes made at the state level regarding Keystone exams. The law was recently updated so that these requirements begin with the class of 2019. That change is reflected in the new policy language. This changes also includes consistent language for all graduates. The previous policy delineated the class of 2017 because of the state law. That delineation is no longer necessary.

UNIFORM GRANT GUIDANCE (UGG)

The U.S. Office of Management and Budget (OMB) issued comprehensive federal grant rules commonly referred to as the Uniform Grant Guidance (UGG). The UGG consolidates what was previously in eight separate OMB Circulars into a single new document which also contains additional provisions including policy and written procedure requirements.

The UGG applies to school entities receiving awards directly from federal agencies and federal awards received via a pass-through agency such as the state or intermediate unit.

As part of the federal programs monitoring and audit processes, policies must be developed specifically for Travel Reimbursement and Conflicts of Interest; with written procedures developed specifically for Cash Management, Allowability of Costs, Subrecipient Monitoring and Procurement.

School Board Policy 626 – Federal Fiscal Compliance

The policy requires the school districts to establish and maintain a sound financial management system and sets federal grant management standards. This policy is meant to set a standard to ensure that all federal funds received by the school entity are administered in accordance with federal requirements. Policy 626 is a type of umbrella policy that all address other UGG requirements such as Standards of Conduct, Employee Time and Effort Reporting, Record Keeping, Subrecipient Monitoring and Compliance Violations.

School Board Policy 626.1 – Travel Reimbursement – Federal Programs

This policy ensures that travel costs incurred in the course of performing services related to official business as a federal grant recipient comply with the UGG.

School entities may have detailed procedures related to reimbursement of expenses for Board members and employees. This policy refers to policies 004 and 331 and any established procedures related to travel reimbursement.

If travel costs are charged directly to a federal award, the key requirements are that documentation must be maintained to justify that:

1. Participation of the individual is necessary to the federal award.
2. The costs are reasonable and consistent with the school entity's established policy.

This policy is required as part of the UGG monitoring process.

School Board Policy 808 – Food Services

Policy 808 has been revised to reflect requirements related to hiring standards and continuing education and training for food service personnel, as well as guidance to ensure that school entities administering school nutrition programs and receiving federal financial assistance from the U.S. Department of Agriculture (USDA) provide public notice of nondiscrimination in the school nutrition programs, and a process for submitting civil rights complaints in regard to their participation in such programs. Language related to non-program foods and procurement compliance were also added to the policy to address additional provisions of the National School Lunch.

Pursuant to the Healthy, Hunger Free Kids Act of 2010 (HHFKA), the United States Department of Agriculture (USDA) created professional standards for school nutrition program personnel. Professional standards include hiring standards for new school nutrition program directors and annual continuing education/training for all persons involved in the operation and administration of school meal programs, including personnel employed by the school entity and contracted personnel from food service management companies.

Hiring Standards: School nutrition program directors hired on or after July 1, 2015, must meet minimum educational requirements based on the number of students enrolled at the school entity. The three enrollment categories are: (1) 2,499 students or fewer; (2) 2,500 – 9,999 students; and (3) 10,000 or more students.

The policy also requires district oversight of the food service program to ensure that the financial accounting is accurate and appropriate, that menus conform to the standards of the Health Hunger-Free Kids Act, and that proper food safety and storage procedures are being followed.

School Board Policy 827 – Conflict of Interest

As part of the general federal procurement standards, school districts must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.

In addition to the UGG requirements related to standards of conduct and organizational conflicts, the policy was drafted to incorporate requirements of the State Ethics Commission Regulations and board policies related to governance, employee conduct, employee and school gifts, and investments.

This policy is required as part of the UGG monitoring process.

RECOMMENDATION:

The administration is recommending that the Board approved School Board Policy 137 – Home Education Programs, School Board Policy 217 – Graduation Requirements, School Board Policy 626 – Federal Fiscal Compliance, School Board Policy 626.1 – Travel Reimbursement – Federal Programs, School Board Policy 808 – Food Services, and School Board Policy 827 – Conflict of Interest.



Book	Policy Manual
Section	100 Programs
Title	Home Education Programs
Number	137
Status	Second Reading
Legal	<u>1. 24 P.S. 1327</u> <u>2. 24 P.S. 1327.1</u> <u>3. 22 PA Code 11.31a</u> <u>24 P.S. 111</u> <u>22 PA Code 11.33</u> Pol. 203 Pol. 209

Authority

Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations.[1][2][3]

Definitions

Appropriate education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.[2]

Hearing examiner - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Home education program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.

Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Delegation of Responsibility

The Superintendent or designee shall develop and distribute administrative regulations for registering and monitoring home education programs.

Guidelines

Notarized Affidavit

Prior to the commencement of the home education program, and annually thereafter on August 1, the parent/guardian or other person having legal custody of the child or children shall file a notarized affidavit with the Superintendent setting forth the information required by law.[2] The affidavit shall set forth:

1. Name of the supervisor of the home education program who shall be responsible for the provision of instruction.
2. Name and age of each child who shall participate in the home education program.
3. Address and telephone number of the home education program site.
4. That subjects required by law are offered in the English language, including an outline of proposed education objectives by subject area.
5. Evidence that the child has been immunized and has received the health and medical services required for students of the child's age or grade level. [4][5]

The affidavit shall contain certification signed by the supervisor that the supervisor, all adults in the home and persons having legal custody of a child in the home education program have not been convicted of criminal offenses as enumerated in the School Code. [6]**A home education program cannot take place in a home violating 24 P.S. 111.**

Instructional Program

The instructional program for home education students shall include such courses as required by law.[2]

A student who is enrolled in a home education program shall be deemed to have met the requirements if the program provides a minimum of 180 days of instruction, or 900 hours of instruction per year at the elementary level, or 990 hours per year at the secondary level. [2]

At the elementary level, the following courses shall be taught: English, to include spelling, reading and writing; arithmetic; science; geography; history of the United States and Pennsylvania; civics; safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art.

At the secondary level, the following courses shall be taught; English, to include language, literature, speech and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra and geometry; art; music; physical education; health; and safety education, including regular and continuous instruction in the dangers and prevention of fires.

Courses of study may include, at the discretion of the supervisor, economics; biology; chemistry; foreign languages, trigonometry; or other age appropriate courses required by the State Board of Education.

Loan of Instructional Materials

At the request of the supervisor, the district shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials appropriate to the student's age and grade level.[2]

Student Portfolio and Evaluations

For each student participating in the home education program, the supervisor shall:
[2]

1. **Maintain a portfolio of records and materials.**
2. **Provide an annual written evaluation of the student's educational progress.**

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.[2]

Diplomas

Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.[2] A Central Bucks diploma will not be awarded.

Students With Disabilities

A home education program meets compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.[1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.[1]

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in district schools or in a private school licensed to provide such programs and services.[1]

Appropriate Education/Compliance Determination

A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that s/he has ten (10) days to submit the certification.[2]

If the Superintendent has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, s/he may submit a letter to the supervisor requiring an evaluation be conducted and that an evaluator's certification stating that an appropriate education is

occurring be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's reasonable belief.[2]

If the Superintendent has a reasonable belief that the home education program is out of compliance, s/he shall submit a letter to the supervisor requiring a certification be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the Superintendent's reasonable belief.[2]

As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter.[2] After two efforts are made to serve letters by certified mail, return receipt requested, and said letters are refused or otherwise not received, the District may hand deliver and/or post the notice at the last place of residence of the home education program.

Hearings

If the supervisor fails to submit a certification as required, the Board of School Directors shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.[2]

If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a district school, a nonpublic school or a licensed private academic school.[2]

Appeal

The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.[2]

Transfers

If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.[2]

The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.[2]

The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.[2]

If a home education program is out of compliance, the Superintendent shall inform the home education supervisor and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[2]

If a home education program is in the hearing process, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[2]

If the Superintendent is informed of pending proceedings related to a home education program relocating to the district, s/he shall continue the home education program until the appeal process is finalized.[2]

Extracurricular Activities

Students in a home education program may participate in school district extracurricular activities which occur beyond the school day. P.I.A.A. regulations governing eligibility to participate in interscholastic sports are applicable to home education students. Home ~~school~~ **education** students are not eligible to engage in co-curricular activities where the activity is dependent on participation in a course which is held within the school day.

PSBA Revision 6/15 © 2015 PSBA

Last Modified by Sharon Reiner on June 17, 2016



Book	Policy Manual
Section	200 Pupils
Title	Graduation Requirements
Number	217
Status	Second Reading
Legal	<u>1. 22 PA Code 4.24</u> <u>2. 22 PA Code 4.52</u> <u>3. 24 P.S. 1611</u> <u>4. 24 P.S. 1613</u> 7. Pol. 102 9. Pol. 113 <u>10. 22 PA Code 11.4</u> <u>11. 22 PA Code 11.8</u> <u>12. 22 PA Code 11.5</u> 13. Pol. 217.2 14. Pol. 213 15. Pol. 216 16. Pol. 212 <u>18. 22 PA Code 4.12</u> 19. Pol. 217.1 <u>20. 24 P.S. 1614</u> <u>21. 22 PA Code 11.27</u> <u>22. 22 PA Code 4.51</u> 23. Pol. 122 24. Pol. 127 <u>25. 34 CFR 300.102</u> <u>26. 34 CFR 300.305</u> <u>27. 24 P.S. 1605</u> 28. Pol. 217.3 <u>34 CFR Part 300</u>
Adopted	July 23, 2002
Last Revised	October 28, 2014

Purpose

The Board shall establish graduation requirements and acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding a diploma or certificate at graduation ceremonies.

Authority

The Board shall adopt the graduation requirements students must achieve in accordance with state regulations and shall include course completion and grades, completion of a culminating project, and results of local and/or state assessments.[1][2][22]

The Board shall award a high school diploma to every student enrolled in this district who meets the requirements for graduation established by this Board.[3][4][1][23][24][14]

The requirements for graduation shall be successful achievement of learning as verified by course work, performance assessments, portfolio demonstration, and studies representing the instructional program assigned in grades nine through twelve, and which are aligned to established state academic standards.[7]

The Board shall permit a student with a disability, whose Individualized Education Program (IEP) prescribes continued educational services, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, provided that the student has attended four (4) years of high school.[20][21][9][18][1][25][26]

The Board shall issue a high school diploma to each student with a disability who completes the graduation requirements established by the Board or the goals established in the student's IEP, as determined by the student's IEP team.[20][21][9][18][1][25][26]

The fourth year of high school shall not be required for graduation if a student has completed all requirements for graduation and attends a postsecondary institution as a full time student.[10][11]

Students may request credit by evaluation (217.1), credit through college course (217.2), or credit through an online course (217.3) for only one course in a departmental/content area.[12][11][13][19][28]

Delegation of Responsibility

The Superintendent or designee shall be responsible for ensuring the following:

1. Informing students and parents/guardians of graduation requirements.[1]
2. Counseling of students regarding expectations of graduation requirements.[18][1][2][22][7][14][24]
3. Assessment of individual student attainment of academic standards to ensure the student's progress toward achievement of graduation requirements.[18][1][2][22][7][14][24]

4. Accurate recording and reporting of each student's progress and accumulation of graduation requirements.[15][16]
5. Provision of assistance to those students having difficulty attaining the academic standards.[1]
6. Planning and executing graduation ceremonies that appropriately recognize this important achievement.

Guidelines

Students in seventh or eighth grade may elect a course generally offered in grades nine through twelve. Courses taken in these lower grades will apply to subject area prerequisite requirements, however, these courses will not count toward credits for graduation. Additionally, all courses taken in grades seven or eight are not used in the determination of GPA, and they are not reported on student transcripts. Graduates must meet all subject requirements as specified by the Pennsylvania Department of Education and the district's Program of Studies.[18][27]

As permitted by the Pennsylvania Department of Career and Technical Education Standards, students enrolled in the Middle Bucks Institute of Technology may have all credits from their MBIT program substituted for elective credits required for graduation from Central Bucks School District.

Students transferring into Central Bucks who are in jeopardy of not satisfying local graduation requirements due to differences in requirements between Central Bucks and the previous school (s) attended are entitled to an adjustment in the graduation requirements according to procedures established by the Superintendent.

Students enrolling in grades 9-12 from an approved home school **education** program will have their previous program of study evaluated by a building committee empowered by the principal to make such evaluations. The committee will recognize credits as appropriate and may invoke procedures under School Board Policy 217.1: Awarding Credit by Evaluation to ensure that Central Bucks graduation requirements are met at an acceptable standard.[19]

Pursuant to the provisions of Policy 137, a home educated student will not receive a Central Bucks diploma.

A student who has completed the requirements for graduation shall **may** be denied a diploma as a disciplinary measure. Students may be denied participation in the ceremony of graduation when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

Graduation Requirements

For the Class of 2015 and 2016:

Subject	Standard Diploma	Standard Diploma for MBIT Students	Scholar's Diploma*
English	4.00	4.00	4.00
Mathematics	4.00	4.00	4.00
Science	3.00	3.00	4.00
Social Studies	4.00	4.00	4.00
World Language			2.00
Electives	10.75	11.25	8.75
Wellness/Fitness	1.00	.50	1.00
Course Credits	26.75	26.75	27.75
Performance Assessment	1.0	1.0	1.0
TOTAL	27.75	27.75	28.75

* The Scholar's Diploma requires a 3.2 grade-point average. Credits must be earned in at least three (3) advanced placement courses. Note: Beginning with the Class of 2016, a Scholar's Diploma requires a cumulative 3.4 grade-point average.

Required Graduation Credit Distribution: Beginning with the Class of 2017:

Subject	Standard Diploma	Standard Diploma for MBIT Students	Scholar's Diploma*
English	4.00	4.00	4.00
Mathematics	4.00	4.00	4.00
Science	3.00	3.00	4.00
Social Studies	4.00	4.00	4.00
World Language			2.00
Electives	10.75	11.25	8.75
Wellness/Fitness	1.00	.50	1.00
Course Credits	26.75	26.75	27.75
Performance Assessment	.50	.50	.50
TOTAL	27.25	27.25	28.25

* The Scholar's Diploma requires a 3.4 grade-point average. Credits must be earned in at least three (3) advanced placement courses.

Beginning with the graduating Class of 2017 **2019**, in addition to the above requirements, each student must score proficient on the following Keystone Exams: Algebra 1, Biology and Literature. A student who transfers from an out-of-state school having demonstrated proficiency in coursework and assessments aligned with the academic standards assessed by each Keystone Exam may satisfy the requirements.

Performance Assessments

~~In addition to the above listed course credits, students in the Class of 2014, 2015 and 2016 are required to complete successfully both the ninth grade performance assessment (0.5 credit) and the high school culminating project (0.5 credit). Upon successful completion of the high school project, students will receive a total 1.0 credit. Beginning with the Class of 2017, the ninth grade performance assessment will be .25 credit and the high school project .25 credit for a total of .5 credit.~~ **Students are required to complete successfully both the ninth grade performance assessment (.25 credit) and the high school culminating project (.25 credit). Upon successful completion of both assessments, students will receive a total of .5 credit.** Transfer students will be evaluated on a case-by-case basis.

A list of all candidates for the award of a diploma shall be submitted to the Board for its approval.

Diplomas for Eligible Veterans

In order to honor and recognize honorably discharged eligible veterans who left high school prior to graduation to serve in World War II or the Korean War, or the Vietnam War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.[3]

Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.

Last Modified by Sharon Reiner on June 17, 2016



Book	Policy Manual
Section	600 Finances
Title	Federal Fiscal Compliance
Number	626
Status	Second Reading
Legal	<u>1. 2 CFR Part 200</u> 2. Pol. 827 3. Pol. 317 <u>4. 2 CFR 200.430</u> 5. Pol. 626.1 6. Pol. 304 7. Pol. 319 8. Pol. 336 9. Pol. 337 10. Pol. 624 11. Pol. 813 <u>12. 2 CFR 200.333-200.337</u> 13. Pol. 800 <u>14. 34 CFR 75.730-75.732</u> <u>15. 34 CFR 76.730-76.731</u> <u>16. 2 CFR 200.336</u> <u>17. 2 CFR 200.333</u> 18. Pol. 113.4 19. Pol. 216 20. Pol. 324 <u>21. 2 CFR 200.330-200.331</u> <u>22. 2 CFR 200.338</u> <u>23. 2 CFR 200.339</u>

Authority

The Board shall ensure federal funds received by the district are administered in accordance with federal requirements, including but not limited to the federal Uniform Grant Guidance. [1]

The Board shall review and approve all applications for federal funds submitted by the district.

Delegation of Responsibility

The Board designates the **Superintendent** as the district contact for all federal programs and funding.

The Superintendent or designee, in collaboration with the Federal Programs Coordinator and Business Manager, shall establish and maintain a sound financial management system to include internal controls and federal grant management standards covering the receipt of both direct and state-administered federal grants, and to track costs and expenditures of funds associated with grant awards.^[1]

The Superintendent, to assist in the proper administration of federal funds and implementation of this policy, may approve additional procedures as attachments to this policy. **Prior to the implementation of this policy by the adoption of additional procedures, the Superintendent shall share with the Board the proposed additional procedures.**

Guidelines

The district's financial management system shall be designed with strong internal controls, a high level of transparency and accountability, and documented procedures to ensure that all financial management system requirements are met.

Financial management standards and procedures shall assure that the following responsibilities are fulfilled:

1. Identification – the district must identify, in its accounts, all federal awards received and expended, and the federal programs under which they were received.
2. Financial Reporting – Accurate, current, and complete disclosure of the financial results of each federal award or program must be made in accordance with the financial reporting requirements of the Education Department General Administrative Regulations (EDGAR).
3. Accounting Records – the district must maintain records which adequately identify the source and application of funds provided for federally-assisted activities.
4. Internal Controls – Effective control and accountability must be maintained for all funds, real and personal property and other assets. The district must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
5. Budget Control – Actual expenditures or outlays must be compared with budgeted amounts for each federal award. Procedures shall be developed to establish determination for allowability of costs for federal funds.
6. Cash Management – The district shall maintain written procedures to implement the cash management requirements found in EDGAR.
7. Allowability of Costs – The district shall ensure that allowability of all costs charged to each federal award is accurately determined and documented.

Standards of Conduct

The district shall maintain standards of conduct covering conflicts of interest and the actions of employees and school officials engaged in the selection, award and administration of contracts.[2]

All employees shall be informed of conduct that is required for federal fiscal compliance and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[3]

Employees - Time and Effort Reporting

All district employees paid with federal funds shall document the time they expend in work performed in support of each federal program, in accordance with law. Time and effort reporting requirements do not apply to contracted individuals.[4]

District employees shall be reimbursed for travel costs incurred in the course of performing services related to official business as a federal grant recipient.[5]

The district shall establish and maintain employee policies on hiring, benefits and leave and outside activities, as approved by the Board.[6][7][8][9][10][11]

Record Keeping

The district shall develop and maintain a Records Management Plan and related Board policy and administrative regulations for the retention, retrieval and disposition of manual and electronic records, including emails.[12][13]

The district shall ensure the proper maintenance of federal fiscal records documenting:[13][14][15]

1. Amount of federal funds.
2. How funds are used.
3. Total cost of each project.
4. Share of total cost of each project provided from other sources.
5. Other records to facilitate an effective audit.
6. Other records to show compliance with federal program requirements.
7. Significant project experiences and results.

All records must be retrievable and available for programmatic or financial audit.

The district shall provide the federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other district records which are pertinent to the federal award. The district shall also permit timely and reasonable access to the district's personnel for the purpose of interview and discussion related to such documents.[16]

Records shall be retained for a minimum of five (5) years from the date on which the final Financial Status Report is submitted, or as otherwise specified in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit, oversight agency for audit or cognizant agency for indirect costs.[17]

If any litigation, claim or audit is started before the expiration of the standard record retention period, the records shall be retained until all litigation, claims or audits have been resolved and final action taken.[17]

As part of the Records Management Plan, the district shall develop and maintain a records retention schedule, which shall delineate the record retention format, retention period and method of disposal.[13]

The Records Management Plan shall include identification of staff authorized to access records, appropriate training, and preservation measures to protect the integrity of records and data.[13]

The district shall ensure that all personally identifiable data protected by law or regulations is handled in accordance with the requirements of applicable law, regulations, Board policy and administrative regulations.[18][19][20]

Subrecipient Monitoring

In the event that the district awards subgrants, the district shall establish procedures to:[21]

1. Assess the risk of noncompliance.
2. Monitor grant subrecipients to ensure compliance with federal, state, and local laws and Board policy and procedures.
3. Ensure the district's record retention schedule addresses document retention on assessment and monitoring.[13]

Compliance Violations

Employees and contractors involved in federally funded programs and subrecipients shall be made aware that failure to comply with federal law, regulations or terms and conditions of a federal award may result in the federal awarding agency or pass-through entity imposing additional conditions or terminating the award in whole or in part.[22][23]

PSBA Revision 4/16 © 2016 PSBA

626-Attach-CashManagement.docx (17 KB)

626-Attach-Procurement.doc (94 KB)

626-Attach-Costs_Obligations_Property.doc (58 KB)

626-Attach-SubrecipientMonitoring.doc (56 KB)

626-Attach-AllowabilityofCosts.doc (90 KB)

Last Modified by Sharon Reiner on June 17, 2016



Book	Policy Manual
Section	600 Finances
Title	Travel Reimbursement - Federal Programs
Number	626.1
Status	Second Reading
Legal	<u>1. 2 CFR 200.474</u> <u>2. 24 P.S. 516.1</u> <u>3. 24 P.S. 517</u> 4. Pol. 004 5. Pol. 331

Authority

The Board shall reimburse administrative, professional and support employees, and school officials, for travel costs incurred in the course of performing services related to official business **including business** as a federal grant recipient.[1][2][3]

Definition

For purposes of this policy, **travel costs** shall mean the expenses for transportation, lodging, subsistence, and related items incurred by employees and school officials who are in travel status on official business as a federal grant recipient.[1]

Delegation of Responsibility

School officials and district employees shall comply with applicable Board policies and administrative regulations established for reimbursement of travel and other expenses.[4][5]

The validity of payments for travel costs for all district employees and school officials shall be determined by the **Superintendent or designee**.

Guidelines

Travel costs shall be reimbursed ~~on a~~ **using the IRS** mileage ~~basis-rate~~ for travel using an employee's personal vehicle and on an actual cost basis for meals, lodging and other allowable expenses, consistent with those normally allowed in like circumstances in the district's nonfederally funded activities, and in accordance with the district's travel reimbursement policies and administrative regulations.[1][4][5]

Mileage reimbursements, **including federal programs**, shall be at the rate approved by the Board for other district travel reimbursements. Actual costs for meals, lodging and other allowable expenses shall be reimbursed only to the extent they are reasonable and do not

exceed the per diem limits established by **the federal General Services Administration for federal employees for locale where incurred.**

All travel costs must be presented with an itemized, verified statement prior to reimbursement.[2][3]

In addition, if these costs are charged directly to the federal award, documentation must be maintained that justifies that:[1][4][5]

1. Participation of the individual is necessary to the federal award.
2. The costs are reasonable and consistent with the district's established policy.

PSBA New 4/16 © 2016 PSBA

Last Modified by Sharon Reiner on June 17, 2016



Book	Policy Manual
Section	800 Operations
Title	Food Services
Number	808
Status	Second Reading
Legal	<u>1. 2 CFR Part 200</u> <u>2. 24 P.S. 1335</u> <u>3. 24 P.S. 1337</u> <u>4. 24 P.S. 504</u> <u>5. 24 P.S. 807.1</u> <u>6. 42 U.S.C. 1751 et seq</u> <u>7. 42 U.S.C. 1773</u> <u>8. 7 CFR Part 210</u> <u>9. 7 CFR Part 215</u> <u>10. 7 CFR Part 220</u> 11. FNS Instruction 113-1 (USDA) <u>12. 42 U.S.C. 1760</u> <u>13. 3 Pa. C.S.A. 5713</u> <u>14. 42 U.S.C. 1758(h)</u> <u>15. 7 CFR 210.13</u> <u>16. 7 CFR 210.30</u> 17. Pol. 246 18. Pol. 610 19. Pol. 626 <u>20. 42 U.S.C. 1758</u> <u>21. 7 CFR Part 245</u> <u>22. 7 CFR 15b.40</u> 23. Pol. 103.1 24. Pol. 113 25. Pol. 209.1 <u>26. 7 CFR 220.7</u> <u>27. 7 CFR 210.9</u> <u>P.L. 111-296</u> <u>7 CFR Part 15</u> Pol. 103

Purpose

The Board recognizes that students require adequate, nourishing food and beverages in order to grow, learn and maintain good health. The Board directs that students shall be provided with adequate space and time to eat meals during the school day.

Authority

The food service program shall be operated in compliance with all applicable state and federal laws and regulations, as well as federal guidelines established by the Child Nutrition Division of the United States Department of Agriculture (USDA).^[1]
^[2]^[3]^[4]^[5]^[6]^[7]^[8]^[9]^[10]

The district shall ensure that, in the operation of the food service program, no student, staff member, or other individual shall be discriminated against on the basis of race, color, national origin, age, sex, or disability.^[11]

Food sold by the school may be purchased by students and district employees but only for consumption on school premises. The price charged to students shall be established annually by the district in compliance with state and federal laws.^[4]^[12]

Nonprogram food shall be priced to generate sufficient revenues to cover the cost of such items. A nonprogram food shall be defined as a food or beverage, other than a reimbursable meal or snack, that is sold at the school and is purchased using funds from the child nutrition account. Nonprogram foods include but are not limited to adult meals and a-la-carte items. All revenue from the sale of nonprogram food shall accrue to the child nutrition program account.^[12]

Delegation of Responsibility

Operation and supervision of the food service program shall be the responsibility of the **Superintendent.**

The individual responsible for the operation and supervision of the food service program shall present to the Board each month for its approval a statement of receipts and expenditures for cafeteria funds.^[4]

Cafeterias shall be operated on a nonprofit basis. A periodic review of the cafeteria accounts shall be made by the^[3]^[4] **Auditor.**

The individual responsible for the operation and supervision of the food service program shall ensure that school meals meet the standards required by the School Breakfast Program, the National School Lunch Program and the Special Milk Program.^[2]^[3]^[4]^[6]^[7]^[8]^[9]^[10]

The Superintendent or designee shall comply with state and federal requirements for conducting cafeteria health and safety inspections and ensuring employee participation in appropriate inspection services and training programs.^[13]^[14]^[15]^[16]

The Superintendent or designee shall annually notify students, parents/guardians, and employees concerning the contents of this policy and applicable administrative regulations. Notification shall include information related to nondiscrimination.^[11]

Guidelines

To reinforce the district's commitment to nutrition and student wellness, foods served in school cafeterias shall:[17]

1. Be carefully selected to contribute to students' nutritional well-being and health.
2. Meet the nutrition standards specified in law and regulations and approved by the Board.
3. Be prepared by methods that will retain nutritive quality, appeal to students, and foster lifelong healthy eating habits.
4. Be served in age-appropriate quantities, at reasonable prices.

The district shall use USDA Foods for school menus available under the Child Nutrition USDA Foods Programs.

~~All funds derived from the operation, maintenance or sponsorship of the food service program shall be deposited in the separate cafeteria fund, in the same manner as other district funds. Such funds shall be expended in the manner approved and directed by the Board, but no amount shall be transferred from the cafeteria fund to any other account or fund; however, district advances to the food service program may be returned to the district's general fund from any surplus resulting from its operation.~~[4] **See Page 4 for contracted food service.**

~~Surplus accounts shall be used only for the improvement and maintenance of the cafeteria.~~ [4] **See Page 4 for contracted food service.**

Procurement

Procurement of goods or services for the food service program shall meet the requirements of applicable law, regulations and Board policy and procedures.[18] [19]

Free/Reduced-Price Meals and Free Milk

The district shall provide free and reduced-price meals and/or free milk to students in accordance with the terms and conditions of the National School Lunch Program, the School Breakfast Program, and the Special Milk Program.[20][21]

Accommodating Students With Special Dietary Needs

The district shall make appropriate food service and/or meal accommodations to students with special dietary needs in accordance with applicable law, regulations and Board policy. [22][23][24][25]

School Food Safety Inspections

The district shall obtain two (2) safety inspections per year in accordance with **local**, state, and federal laws and regulations.[14][15][26]

The district shall post the most recent inspection report and release a copy of the report to members of the public, upon request.

School Food Safety Program

The district shall comply with federal requirements in developing a food safety program that enables district schools to take systematic action to prevent or minimize the risk of foodborne illness among students.[8][10][14]

The district shall maintain proper sanitation and health standards in food storage, preparation and service, in accordance with **applicable** state and local laws and regulations and federal food safety requirements.[15][26][27]

Professional Standards for Food Service Personnel

The district shall comply with the professional standards for school food service personnel who manage and operate the National School Lunch and School Breakfast Programs. For purposes of this policy, professional standards include hiring standards for new food service program directors and annual continuing education/training for all individuals involved in the operation and administration of school meal programs. Such professional standards shall apply to both district-operated food service programs and contracted food service programs.[6][7][16]

School Meal Accounts

Individual accounts shall be assigned to each student for accounting purposes for the purchase of meals served in school cafeterias.

The Superintendent or designee shall develop and disseminate administrative regulations that establish procedures to control school meal accounts. Administrative regulations should include the following:

1. Procedures for collecting money for individual student accounts which ensure that the identity of each student is protected.
2. Method in which students and parents/guardians are notified when the student's account reaches a specified level. At least one (1) advance written warning shall be given to the student and parent/guardian.
3. Procedures for providing students with meals when the student forgets or loses his/her money or when his/her account has insufficient funds.

Notes:

When a district contracts for food services, use master as-is except delete the paragraphs under Guidelines starting with "Surplus accounts..." and "All funds derived..."

Summer Food Service – 42 U.S.C. Sec. 1751 et seq
7 CFR Part 225

PSBA Revision 4/16 © 2016 PSBA

Last Modified by Sharon Reiner on June 17, 2016



Book	Policy Manual
Section	800 Operations
Title	Conflict of Interest
Number	827
Status	Second Reading
Legal	<u>1. 65 Pa. C.S.A. 1101 et seq</u> 2. Pol. 004 <u>3. 51 PA Code 15.2</u> <u>4. 65 Pa. C.S.A. 1104</u> <u>5. 2 CFR 200.318</u> 6. Pol. 322 7. Pol. 317 Pol. 011 Pol. 319 Pol. 609 Pol. 702

Purpose

This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

Business with which a person is associated shall mean a business in which the person is a director, officer, owner, employee, or has a financial interest.

Definitions

Confidential information shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[1]

Conflict or Conflict of interest shall mean use by a Board member or district employee of the authority of his/her office or employment, or any confidential information received through his/her holding public office or employment, for the private pecuniary benefit of him/herself, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated.[1]

De minimis economic impact shall mean an economic consequence which has an insignificant effect.[1]

Financial interest shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.[1]

Honorarium shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.[1]

Immediate family shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister.[1]

Business partner shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

Delegation of Responsibility

Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

Guidelines

All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

Disclosure of Financial Interests

No Board member shall be allowed to take the oath of office or enter or continue upon his/her duties, nor shall s/he receive compensation from public funds, unless s/he has filed a statement of financial interests as required law.[2]

The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations.[3][4]

Standards of Conduct

The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.[5]

No employee or Board member may participate in the selection, award or administration of a **contract including** contracts supported by a federal award if s/he has a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of his/her immediate family, his/her business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.[5]

The district shall not enter into any contract with a Board member or employee, or his/her spouse or child, or any business in which the person or his/her spouse or child is associated valued at \$500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.
[1]

With regard to the above paragraph, when advertised formal bidding is not required or used, an open and public process shall include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and
3. Post-award public disclosure of who made bids, ~~or quotes and who was chosen.~~
quotes, or applications and who was chosen, except that in the event of an employment application, post-award disclosure need only include who was chosen.

Any Board member or employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her interest as a public record.[1]

For this purpose, "conflict of interest" shall mean a real, apparent, or potential interest of any kind in the matter by the board member of his or her immediate family, business partner, or an organization which employs or is about to employ any of them. It shall not be limited to "conflict" as defined at the start of this policy.

No public official or public employee shall accept an honorarium.[1]

Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the ~~gift is an item~~
are unsolicited item and of nominal value. Gifts Items of a nominal value may be accepted in accordance with Board policy.[5][6] **Items considered to be of nominal value shall include any gift, hospitality, transportation, or lodging that may be accepted under Pennsylvania's Ethics Act, but shall be subject to reporting on a Statement of Financial Interest if the value thereof is such as to require reporting under the Ethics Act.**

Improper Influence

No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of his/her immediate family or a business with which s/he is associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

Organizational Conflicts

Organizational conflicts of interest may exist when due to the district's relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with **district activities including** federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[5]

In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;
2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;
3. A competitive bid, quote or other basis of valuation is considered; and
4. The Board has determined that contracting with the related organization is in the best interests of the program involved.

Reporting

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Superintendent. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Board President.

Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the solicitor.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest.

Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.

Disciplinary Actions

If an investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal laws.[7]

PSBA New 4/16 © 2016 PSBA

Last Modified by Sharon Reiner on June 17, 2016

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 28, 2016

FOR ACTION: Act 93 Plan

As required by Pennsylvania law, the District has an Act 93 Plan for administrative employees and other employees not covered by bargaining units. When the plan is to expire, the Board meets and discusses the plan with representatives of Act 93 employees. The Board completed this process and the Act 93 Plan is ready for approval.

Base salary increases under the three year plan are as follows:

2016-2017	2.68%
2017-2018	2.97%
2018-2019	2.86%

RECOMMENDATION:

The administration is recommending that the Board approve the 2016-2019 Act 93 Plan as presented.

MEMORANDUM OF AGREEMENT

WHEREAS, Central Bucks School District (“District”) and Central Bucks Transportation Association (“Association”) are party to a collective bargaining agreement which expires June 30, 2016 (“Agreement”);

WHEREAS, the parties have reached a new agreement which amends and modifies said Agreement;

NOW, THEREFORE, the parties this _____ day of June, 2016 agree to the following changes to the Agreement:

1. Wages. All employee rates set forth in Appendix A(I)(A)(1)(2)(3); (C) and (D) in the Agreement for bus drivers and other ten (10) month employees shall be increased as follows:

- 3% Effective the 2016-17 school year
- 3% Effective the 2017-18 school year
- 3% Effective the 2018-19 school year
- 3% Effective the 2019-20 school year

2. Effective the 2016-17 school year the Trip rate shall be \$17.50 per hour.

3. Dispatcher, Router and Safety Coordinator shall be 12 month positions at the same wage rate as Automotive Mechanic.

4. In Appendix B(I)(A), Mechanic rates and wage rates for other twelve (12) month employees, shall be increased as follows:

- | | |
|--------------|------|
| July 1, 2016 | 3.5% |
| July 1, 2017 | 3.5% |
| July 1, 2018 | 3.5% |
| July 1, 2019 | 3.5% |

5. Add the following as Appendix B, paragraph (c):

Mechanics will be reimbursed for fees required for an inspection license and/or a CDL endorsement.

6. The following provisions shall apply to Bus Drivers:

a) Bus Drivers will receive seven (7) sick days per year.

b) Discipline ~~will~~ shall begin with the 9th sick day in a rolling twelve (12) month period: However, before a Bus Driver is disciplined under the following

progression (even if he/she exceeds the allotted absences), the District will review his/her career sick usage to see if mitigation of discipline is warranted. The District will not be arbitrary or capricious in such a determination.

- (1) On the ninth absence -- first written warning.
- (2) Tenth absence -- second written warning.
- (3) Eleventh absence -- third written warning equivalent to a one-day suspension.
- (4) Twelfth absence -- final warning.
- (5) Thirteenth absence ~~(or ninth occurrence)~~ -- Termination.

FMLA covered absence will not be counted above for Employees eligible for FMLA. In addition, Bus Drivers not eligible for FMLA who use sick time for the Driver's serious medical condition as that term is used in FMLA shall not have such sick usage caused by the serious medical condition counted towards the progressive discipline listed above.

~~Before a Bus Driver is terminated under the above progression, the District will review his/her career sick usage to see if mitigation of termination is warranted. The District will not be arbitrary or capricious in such a determination.~~

c) Physician's notes must be provided (i) for ANY absence on a Monday or Friday after the first absence for sick leave on a Monday or Friday; (ii) for any sick day taken on a day before or day after a holiday; or (iii) three (3) or more consecutive days absent. If a physician's note is not provided immediately upon return from absence said employee will move into progressive discipline for the absences.

d) Upon retirement, i.e., reaching superannuation at the time of retirement, from the District, drivers will receive \$25 for each unused sick day up to 150 sick days.

e) It is expected that all elective surgery shall be scheduled outside the work year and that routine doctor appointments will be scheduled for non-working time.

f) Drivers who do not use any sick days in a school year will receive a \$1,000 attendance payment. Drivers who use 1 or 2 sick days in a school year will receive a \$750 attendance payment. Drivers who use 3 sick days in a school year will receive a \$500 attendance payment.

7. Amend Article V, Section 3(a) to allow floaters to bid on a regular run during the yearly bid process.

8. The parties agree to review Attachment A, to revise as needed, and to incorporate provisions into the Agreement where appropriate.

9. The Contract will expire June 30, 2020.

10. In Article VI, Section 3(A), the monthly payroll deduction for the POS for twelve (12) month employees shall be as follows:

7/1/16	7/1/17	7/1/18	7/1/19
20% <u>14%</u>	20% <u>14%</u>	21% <u>15%</u>	21.5% <u>15%</u>

Should employees opt for PPO coverage, they shall pay the above stated cost share for the HMO plus the cost differential between POS and PPO.

11. In Article VI, Section 3(A) paragraph four shall be changed to read as follows:

Ten (10) month employees eligible for health care coverage shall pay the following cost percentage of the POS cost for single coverage:

7/1/16	7/1/17	7/1/18	7/1/19
20% <u>14%</u>	20% <u>14%</u>	21% <u>15%</u>	21.5% <u>15%</u>

Should the employee select dependent coverage, the District will pay the following portion of the dependent POS cost:

(i) For employees regularly scheduled to work 30 hours or more per week, the District shall pay ~~50%~~60% of the dependent cost for POS coverage;

(ii) For employees regularly scheduled to work 25 hours or more but less than 30 hours, the District shall pay ~~25%~~40% of the dependent cost for POS coverage.

12. This Agreement is contingent upon ratification by the Bargaining Unit and by the School Board of Directors.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 28, 2016

FOR ACTION: Personnel Items

The following pages include resignations, terminations, and leaves of absence; appointments, long-term substitute teachers, community school staff, summer custodial staff, summer school staff, Camp Benchmark staff, and Extended School Year program transportation staff.

RECOMMENDATION:

The administration is recommending that the Board approve resignations, terminations, and leaves of absence; appointments, long-term substitute teachers, community school staff, summer custodial staff, Camp Benchmark staff, and Extended School Year program transportation staff.

RESIGNATIONS

Name: Charlene Bergmaier
Position: Personal Care Assistant – Warwick Elementary School
Effective: June 15, 2016

Name: Diana Darby
Position: Special Education Assistant -- Mill Creek Elementary School
Effective: June 15, 2016

Name: Amy Edenson
Position: Personal Care Assistant -- Warwick Elementary School
Effective: June 15, 2016

Name: David Frankel
Position: Biology teacher – Central Bucks High School – West
Effective: August 26, 2016

Name: Lisa Hobbs
Position: Duty Assistant -- Warwick Elementary School
Effective: June 15, 2016

Name: Jessica Reid
Position: Social Studies teacher – Holicong Middle School
Effective: June 30, 2016

Name: Allie Riegel
Position: Personal Care Assistant – Cold Spring Elementary School
Effective: June 15, 2016

Name: Colleen Snyder
Position: Personal Care Assistant – Warwick Elementary School
Effective: June 15, 2016

Name: Lindsay Steinberg
Position: Swim Program – Community School Program
Effective: June 15, 2016

Name: Allison Washburn
Position: Educational Assistant – Kutz Elementary School
Effective: June 15, 2016

TERMINATIONS

Name: Tracey Rose
Position: Duty Assistant -- Lenape Middle School
Effective: June 9, 2016

LEAVES OF ABSENCE

James Detweiler Custodian -- Groveland Elementary School
June 21, 2016 - TBD

Whiney Fisher (.5 FTE) Elementary teacher -- Pine Run Elementary School
2016-2017 school year

Audra Glauser (.5 FTE) Speech Therapist--Bridge Valley/Groveland Elementary Schools
2016-2017 school year

Megan Romano (.5 FTE) Elementary teacher -- Pine Run Elementary School
2016-2017 school year

APPOINTMENTS

Name: Bryan Cumming
Position: Preventative Maintenance Mechanic Class "C" -- Operations Department
\$27.77 per hour
Effective: June 30, 2016
Reason: Employee Transfer

Name: John Sforza
Position: Preventative Maintenance Mechanic Class "C" -- Operations Department
\$27.77 per hour
Effective: June 30, 2016
Reason: Employee Retirement

Name: Linda Slack
Position: (.5 FTE) Custodian -- Buckingham Elementary School
\$16.21 per hour
Effective: July 6, 2016
Reason: Employee Transfer

Name: Victoria Szyszko
Position: (Temporary) Special Education Assistant -- Bridge Valley Elementary School
\$14.51 per hour
Effective: June 1, 2016
Reason: Employee Leave

LONG-TERM SUBSTITUTE TEACHERS

Name: Michelle O'Brien
Position: Psychologist – Barclay Elementary School
\$56,076 (M+0 credits, Step 3)
Effective: August 29, 2016 until the end of the 2016-2017 school year

COMMUNITY SCHOOL STAFF

Louanne Fox	Private Swim Lesson Instructor (Temp)	\$26.00/hour
Shannon Fox	Private Swim Lesson Instructor	\$26.00/hour
Casey Jefferis	Student Lifeguard	\$ 8.90/hour
John Young	Student Swim Instructor	\$ 8.40/hour

SUMMER CUSTODIAL STAFF

David Cobb	6/20/16-8/18/16	\$10.10	40 hours/week
------------	-----------------	---------	---------------

SUMMER SCHOOL STAFF – (SUMMER PE/HEALTH - TOHICKON MIDDLE SCHOOL)

Kerri Rabberman	7/5/16-7/21/16	\$25.00 (Teacher)	20 hours/week
-----------------	----------------	-------------------	---------------

CAMP BENCHMARK STAFF

Adam Walter	7/11/16-7/21/16	\$25.00 (Teacher)	20 hours/week
Stacey Pedersen	7/11/16-7/21/16	\$25.00 (Teacher)	20 hours/week
Michael Wolf	7/11/16-7/21/16	\$25.00 (Teacher)	20 hours/week
Carole Esancy-Froelich	7/11/16-7/21/16	\$25.00 (Teacher)	20 hours/week

EXTENDED SCHOOL YEAR PROGRAM TRANSPORTATION STAFF

Lisa Bishop	6/27/16-8/19/16	\$10.50 (Ed Assistant)	24 hours/week
-------------	-----------------	------------------------	---------------

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 28, 2016

FOR ACTION: Foreign Exchange Students

Youth For Understanding USA has requested placement of a student at Central Bucks High School – East during the 2016-2017 school year. Maria Moreira is from Brazil and will be sixteen-years-old when she is enrolled at CB East. She has scored “Advanced” on the English Language Test for International Students. The host family for this student will be Mr. & Mrs. John Borowiecki.

AFS-USA has requested placement of a student at Central Bucks High School – South during the 2016-2017 school year. Munick Cunha Ferreira is from Brazil and will be seventeen-years-old when she is enrolled at CB South. She has scored “Advanced” on the English Language Test for International Students. The host family for this student will be Mr. Thomas Egitto.

RECOMMENDATION:

The administration is recommending that the Board approve the placement of these Foreign Exchange Students – one student at Central Bucks High School – East and one student Central Bucks High School – South for the 2016-2017 school year.

CENTRAL BUCKS SCHOOL DISTRICT
2015-2016 Semi-Annual Rating – Semester 2
Elementary Temporary Professional Employees

Complying with Section 1108 of the School Code of Pennsylvania, the semi-annual rating of teachers classified as Temporary Professional Employees has been completed and is herewith reported for those Temporary Professional Employees contracted after June 30, 1996. Such rating is required six times during the first THREE years of teaching in Pennsylvania before a teacher acquires tenure of contract. The following individuals have been rating satisfactory unless otherwise noted.

Name	School	Assignment	Rating
Burkholder, Sarah Mullen	Buckingham	Elementary	6
Donohue, Jill	Warwick	Elementary	6
Foulke, Kimberly Coler	Butler	Elementary	6
Hiriak, Michelle	Mill Creek	Librarian	6
Kelly, Amanda	Warwick*/Kutz	General Music	6
Martini, Jena	Buckingham	Special Education	6
McLaughlin, Jacqueline	Bridge Valley	Elementary	6
Meade, Leesa	Doyle	Reading Specialist	6
Mele, Alexis M.	Groveland	Student Support Counselor	6
Niszcak, Elizabeth	Mill Creek	Student Support Counselor	6
Saylor, Catherine Pang	Mill Creek	Special Education	6
Schubert, Ruth	Mill Creek*/Doyle	Art	6
Theis, Allison	Linden*/Kutz/Butler	Art	6
Thompson, Kiera Bianchini	Buckingham	Special Education	6
Woerner, Christina	Buckingham	Special Education	6

* Home School

** On Leave – No rating issued for absences exceeding approved 12 weeks.

Semi-Annual Ratings-2015-2016-Sem 2-Tenure Only

Last Name	First Name	Location	Assignment	Rating for Sem 2 2015-2016
Adams	Nicole	Unami	Math	6
Camburn	Jill	Tamanend	Special Ed	6
Campbell	Melissa	Tohickon	Math	6
Castor	Kelly	Tamanend	Special Ed	6
Fiesser	Joanna	Tamanend	Special Ed	6
Fox	Bridget	Tohickon	Library	6
Lapergola	Kaitlyn	Lenape	English	6
Lockard	Kevin	East	Chemistry	6
Mangold	Amanda Taylor	Tohickon	Social Studies	6
Mora	Elibeth	East	World Language	6
Siliani	Kirsten	East	Special Ed	6
Striano	Gregory	Holicong/Tohickon	Guidance	6
Weber	Danielle	Unami	Special Ed	6
Wilson	Zachary	South	English	6